ScriptureNotes

TRAINING GUIDE

Scripture Notes User Guide

How to read, mark up, study, search, and share with Scripture Notes.

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1. Welcome and getting started

Scripture Notes is a study app for anyone who wants to study scripture, apocrypha, and other texts. You can read and mark up verses, keep a note on every verse, look up words, search your whole library, and gather verses and notes into collections. Your library is yours to shape: add the volumes you want to study and remove the ones you don't.

> **WHAT'S NEW IN V1.1**
>
> This edition matches the app as of version 2.0.17. The Dashboard now has a **Study Streak**, a **Reading Plan**, and a **Pick up where you left off** card for your recent chapters, searches, and collections. Preferences, Help / Training, and Sign Out are on the left navigation bar, which expands to show labels when you hover or click it.

Signing in

1. Open Scripture Notes, or go to app.scripturenotes.com in a web browser.
2. Enter the email and password for your Scripture Notes account, then click **Sign In**.
3. New to Scripture Notes? Click **Create Account**. Forgot your password? Click **Forgot password?**

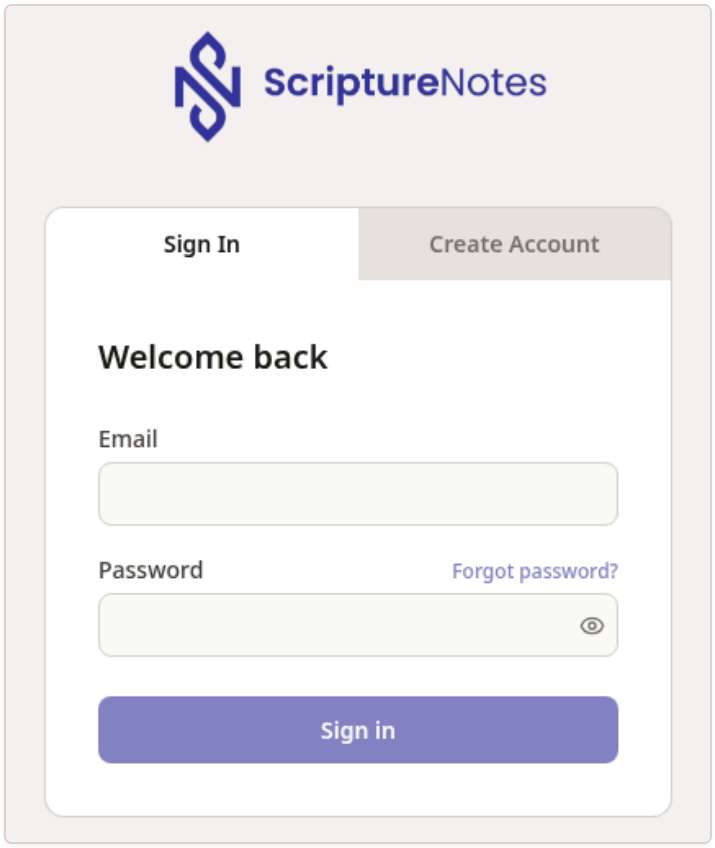

Figure 1. Signing in at app.scripturenotes.com. Use **Create Account** if you are new, or **Forgot password?** if you need to reset your password.

Your notes, markup, collections, and preferences belong to your account, so they are there wherever you sign in.

> **TIP**
> During your first week, a **Welcome to Scripture Notes** message appears when you open the app. It points you to **Help / Training** on the left navigation bar, where the tutorials and training videos are. It also notes that **Account settings** on the Dashboard is where you manage your membership, view badges, and set up note sharing.

The Dashboard

The **Dashboard** is your home base — the first panel you see after you sign in. Open it any time with the Scripture Notes mark at the top of the left navigation bar.

The header shows a greeting and the date, a Messages envelope, an **Account settings** link, a **Sign out** pill, and a close ×.

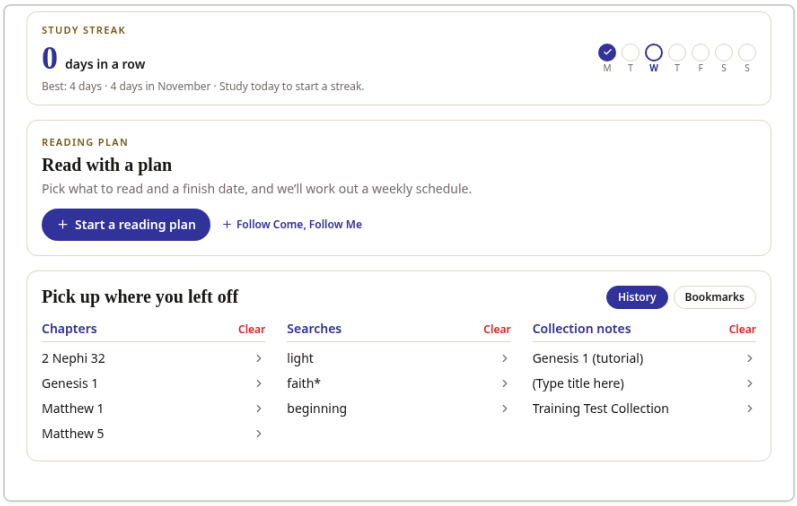

Figure 2. The Dashboard: Study Streak, Reading Plan, and Pick up where you left off, with History listing recent chapters, searches, and collection notes.

Study Streak

The **Study Streak** card shows how many days in a row you have studied, as a large number, and a week strip of seven circles labeled **M T W T F S S**. A filled circle with a check is a day you studied; an outlined ring is today. A footer gives a short summary, for example a best streak, a total for the month, and a prompt to study today. The card is for viewing — it does not open another screen.

Reading Plan

The **Reading Plan** card is titled **Read with a plan**: "Pick what to read and a finish date, and we'll work out a weekly schedule." The example below is a plan named **1 Enoch Q1 2027**: **1 Enoch (Ethiopic)**, from January 1 to March 31, 2027, every day of the week.

On the Dashboard **READING PLAN** card, click **+ Start a reading plan**. A four-step **New Reading Plan** wizard opens.

1. Choose what to read. Search (**Find a book in your library, like Alma or Enoch**) or browse the list. Each volume row has a checkbox, which adds the whole volume, and **Pick books**. For this example, under **Ancient & Lost Texts**, open **Pick books** on **Books of Enoch** and choose **1 Enoch (Ethiopic)**. The footer shows **1 book · 108 chapters · 1,056 verses**. A **Plan name** field appears, pre-filled with the book name; this example uses **1 Enoch Q1 2027**. Until you pick something, **Next: reading order** stays unavailable.

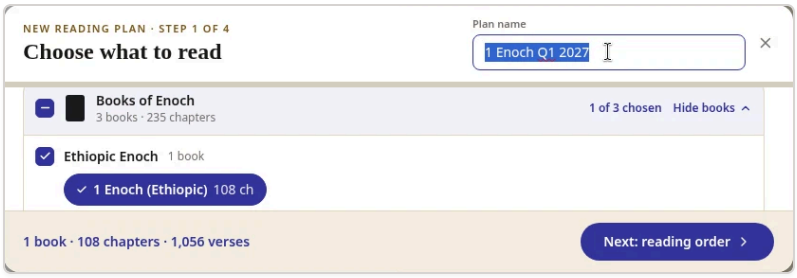

Figure 3. Step 1 of 4 — Choose what to read, after picking **1 Enoch (Ethiopic)** and naming the plan.

2. Reading order. Your selection lists what you chose, with **Clear all**, a remove ×, and a chapter range (**Ch 1–108**) if you want only part of a book. The number at the start of a row is its place in the list. Click **Next: dates and days**.

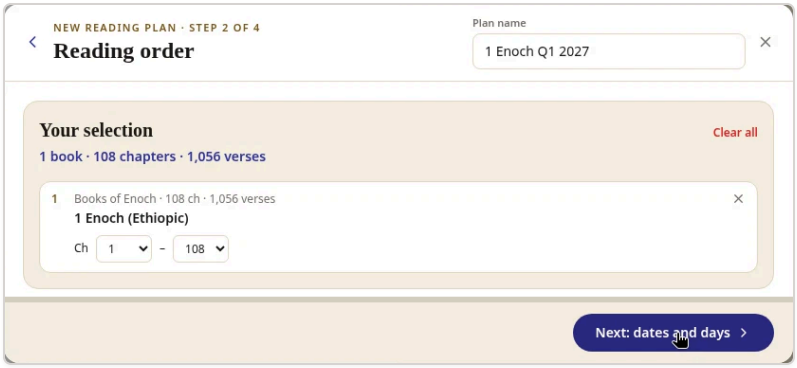

Figure 4. Step 2 of 4 — Reading order. Use the chapter-range menus to read only part of a book, then continue.

3. Dates and days. Set a **Start date** (defaults to today) and **Finish by**, or use a **Quick length** chip (30 days, 60 days, 90 days, or 6 months). **Which days will you read?** are all on by default. Days you skip get no reading, and the other days share the load. This example uses **01/01/2027** to **03/31/2027**, every day. Click **Next: see your schedule**.

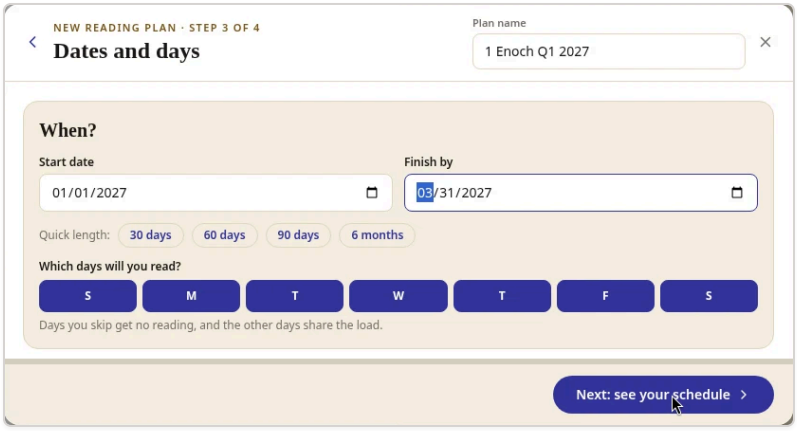

Figure 5. Step 3 of 4 — Dates and days, set from January 1 to March 31, 2027.

4. Your schedule. Tiles and a week-by-week list show the pace. This plan is **8 chapters a week**, about **1.2 chapters** and **2 minutes a day**, over 13 weeks (108 chapters · 1,056 verses · 90 reading days). Each week gets an equal share of verses, then ends at the nearest whole chapter, so the chapter count varies from week to week. A **Make this my default plan** checkbox also appears here. Click **Start this plan**.

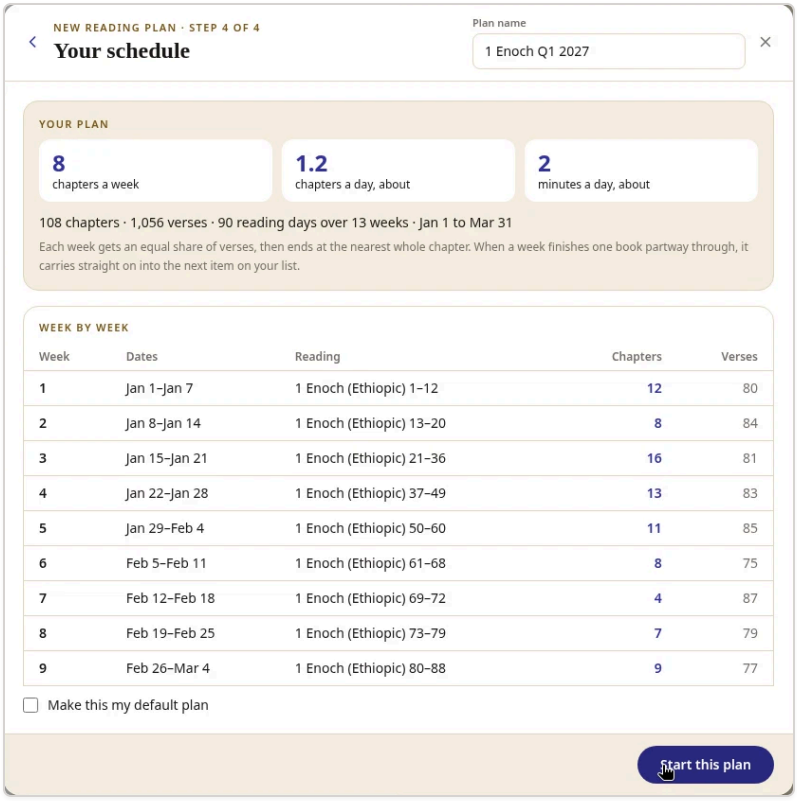

Figure 6. Step 4 of 4 — Your schedule, with the weekly pace and the first weeks of the list. Click **Start this plan**.

The Dashboard card then shows the plan title, progress (**Starts Jan 1 · 0 of 108 chapters · ends Mar 31**), **Open 1 Enoch (Ethiopic) 1**, **Open plan**, and the next chapters. **Upcoming weeks** lists the schedule. The card also keeps **+ Follow Come, Follow Me** and **+ New plan**.

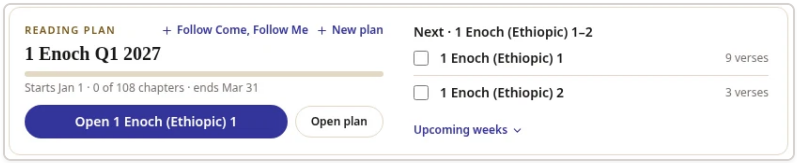

Figure 7. The Dashboard card after the plan is created.

Open plan shows the same next chapters, each with a checkbox, a verse count, and a blue **Read** link. **Read** opens that chapter in a reader panel to the right (the breadcrumb looks like **BoEn / 1 Eno / Ch 1**). The reader has no plan checkbox — tick the box in the plan list when you finish. Ticked rows are struck through, and progress updates (for example, **2 of 108 chapters (2%)**). Unticking a chapter reverses it. As observed here, reading a chapter counts toward your study streak; ticking a box does not.

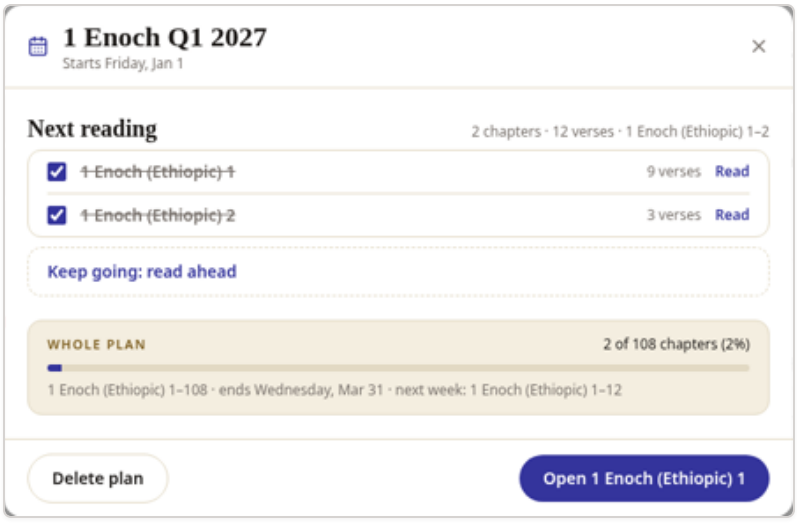

Figure 8. Checking off chapters in the **Open plan** dialog. Ticked rows are struck through, and **WHOLE PLAN** shows progress.

Reading ahead

Keep going: read ahead shows the next unread chapters — here, 3–7 — in a dashed block, each with a checkbox and a **Read** link, so you can read them before their scheduled dates. Tick them as you read them.

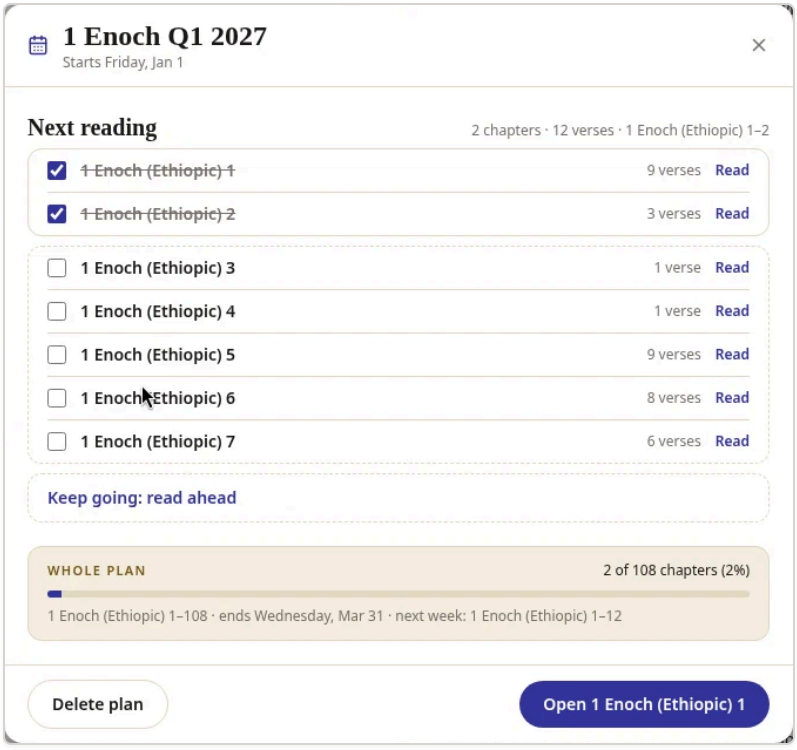

Figure 9. Keep going: read ahead lists the next chapters so you can read them ahead of schedule. Tick each one as you read it.

Follow Come, Follow Me

+ Follow Come, Follow Me creates that plan immediately, with no wizard. The card shows **Come, Follow Me 2026**, **Day 3 of 35 · 0 of 48 chapters · ends Dec 27**, and today's list — here, **Today · Amos 1–3**. If you start mid-week, a **Catching up:** notice spreads missed days over the rest of the week. **Open plan** adds a **This week** view with day tiles for missed, today, and planned reading.

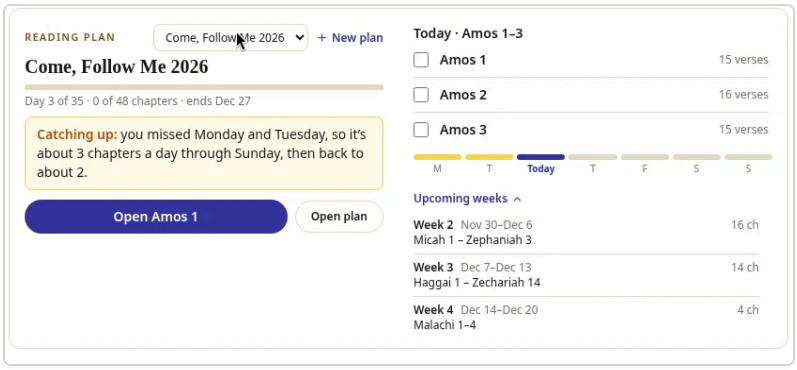

Figure 10. Come, Follow Me 2026, created at once, with a catch-up notice and today's reading.

Switching plans

Once you have two or more plans, a dropdown appears on the card and at the top right of the **Open plan** dialog. Pick a plan to switch; the card and dialog switch together. **+ New plan** starts another.

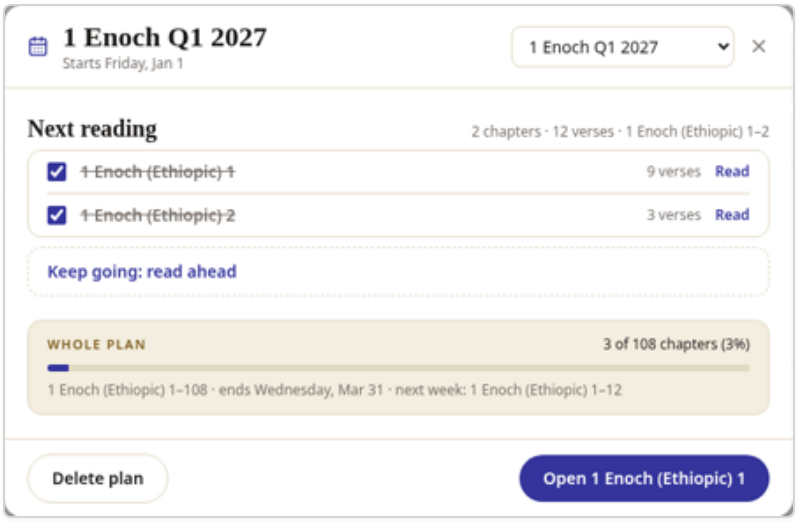

Figure 11. The **Open plan** dialog after choosing **1 Enoch Q1 2027** in the dropdown. The dashboard card switches with it.

Pick up where you left off

Toggle **History** and **Bookmarks**. History has three columns — **Chapters**, **Searches**, and **Collection notes** — each with a **Clear** link. Click a row or its **>** arrow to open that item again.

Account settings

Click **Account settings** in the Dashboard header, or **Preferences** (the gear) at the bottom of the left navigation bar. Either one opens this panel inside the Dashboard. The header has **< Back to dashboard**, the app version, and **Sign out**.

The panel has these sections:

- **Personal Settings** — your name and email, **Change Password**, your affiliate code (if you have one), country and postal code, and **Delete Account** (you type DELETE to confirm, and any card subscription is cancelled automatically).
- **Badges** — the achievements you have earned.
- **Membership and Billing** — your membership.
- **User Preferences** — how the app looks and works, described next.
- **Share Notes with Others** — set up note sharing (see Share Notes with Others).
- **Import Gospel Library Notes** — bring in notes you made in Gospel Library (see Import Gospel Library Notes).
- **Desktop App** — links for Mac and Windows.

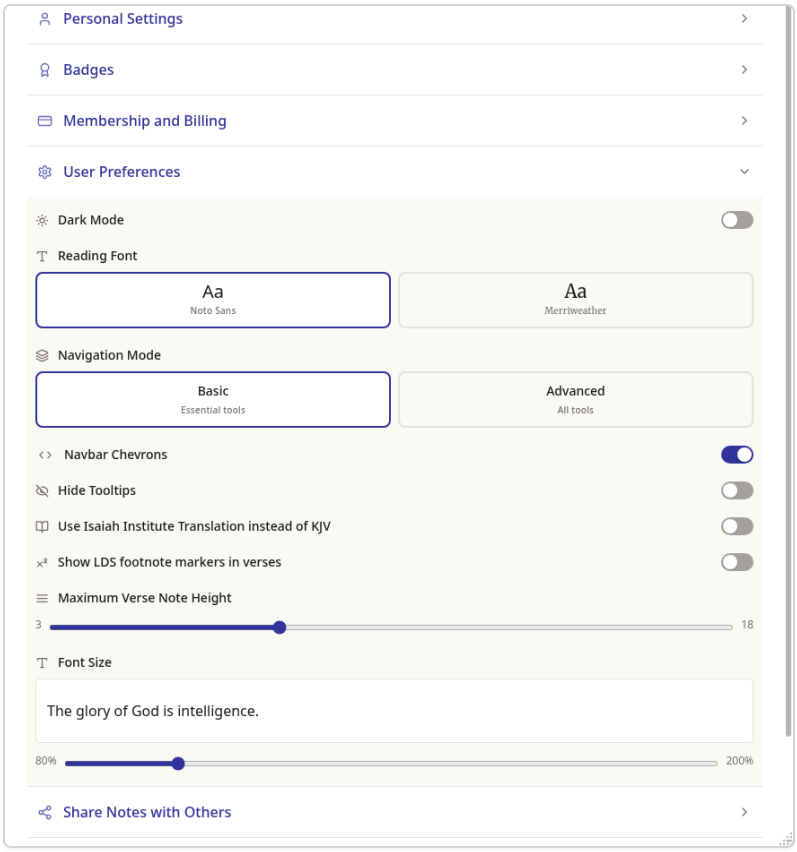

Figure 12. Preferences (also opened from Account settings), with User Preferences expanded: Dark Mode, fonts, Navigation Mode, and the other switches and sliders. Share Notes with Others is a separate section below; scroll for Import and the Desktop App links.

User Preferences

Open the **User Preferences** section in that same panel. Changes save as you make them.

- **Dark Mode** — a dark theme.
- **Reading Font** — Noto Sans or Merriweather.
- **Navigation Mode** — **Basic** (Essential tools) or **Advanced** (All tools). Advanced adds **To-do List**, **Media**, **Games**, and **Start New Session** to the left navigation bar, and an **Auto-Save Session** preference.
- **Navbar Chevrons** — show or hide the arrows on the left navigation bar that scroll through your open panels.
- **Hide Tooltips** — turn off the small tips that appear when you hover.
- **Use Isaiah Institute Translation instead of KJV** — use that translation of Isaiah in searches and Old Testament navigation.
- **Show LDS footnote markers in verses** — show the small footnote letters inside verse text for volumes that have them (see Footnotes).
- **Maximum Verse Note Height** — how tall a verse note can grow before it scrolls, from 3 to 18.
- **Font Size** — 80% to 200%, with a preview.

> **TIP**
>
> Want every tool on the left navigation bar? Switch Navigation Mode to **Advanced**. You can switch back to Basic at any time.

Help, training, and tutorials

Click **Help / Training** (the **?**) near the bottom of the left navigation bar to open the **Help & Training** panel on the right.

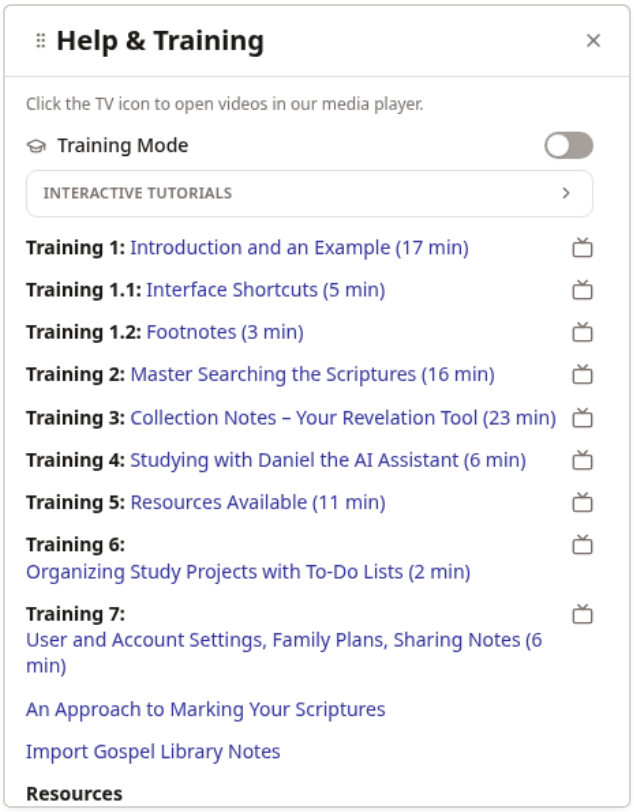

Figure 13. Help & Training: the Training Mode switch, Interactive Tutorials, Training 1–7 (click the TV icon to play a video in the media player), Resources, and Study Examples. Scroll for more, including a link to the YouTube channel.

- **Training Mode** — when it is on, short interactive tutorials start on their own the first time you use each part of the app. Turn it off here to stop them; turn it back on any time.
- **Interactive Tutorials** — every tutorial with its status. Each has **Start again**, **Reset**, and a **Done — don't show again** box.
- **Training 1–7** — training videos. Click the TV icon on an entry to watch it in the media player. The panel also lists other guides, plus **Resources**, **Study Examples**, and a link to the YouTube channel.

Start with the **Getting started** tutorial. It walks through the Dashboard, preferences, sessions and history, and the buttons on the left navigation bar.

2. Finding your way around

The left navigation bar

A narrow bar of icons runs down the left edge of the window. Hover or click it to expand the labels. The top group is **Dashboard**, **Library**, **Search**, **Collections**, **Tags**, **AI Assistant**, the **< >** arrows that scroll your panels left or right, and **Close all**. The bottom group is **Preferences** (the gear), **Help / Training** (the **?**), and **Sign Out**.

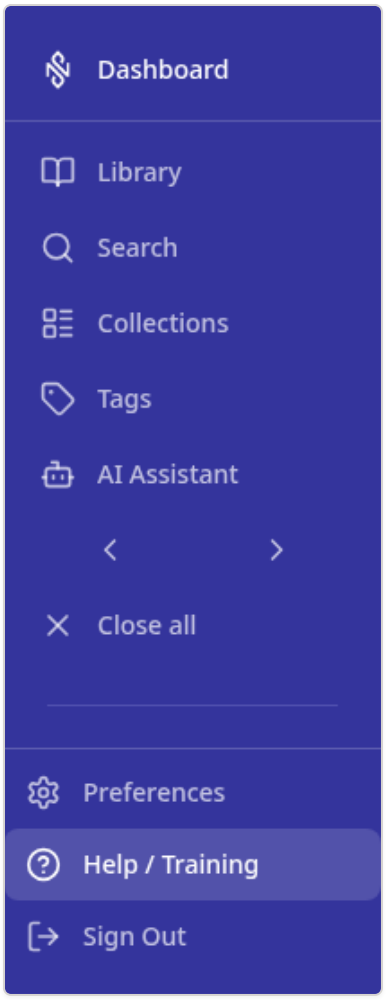

Figure 14. The left navigation bar with labels shown. The bar is usually a narrow icon strip; hover or click it to see the names. **Navbar Chevrons** in User Preferences shows or hides only the scroll arrows, not these labels.

- **Dashboard** (the Scripture Notes mark) — your home base
- **Library** — browse volumes, books, and chapters
- **Search** — search your library and notes
- **Collections** — your collections
- **Tags** — everything you have tagged

- **AI Assistant** — ask questions about what you are studying
- < > chevrons — scroll through your open panels
- **Close all** — close every open panel (the app asks you to confirm)
- **Preferences**, **Help / Training**, and **Sign Out** — at the bottom

In Advanced navigation the left navigation bar also has **To-do List** (a checklist for your study projects), **Media** (the media player), **Games** (memory games), and **Start New Session**.

Working with panels

Almost everything opens in a **panel**: a chapter, the library, a search, a collection, Help & Training, and more. Panels sit side by side, so you can compare texts and keep several things open at once. Use the navigation bar chevrons, or scroll sideways, to move between them.

- × closes a panel.
- The **expand** button in a reading panel's header opens the notes column beside the text. Click it again to collapse the panel back to one column.
- Drag a panel's bottom-right corner to make it wider or narrower.
- To open any link in a new panel, **Alt-click** it. **Ctrl-click** opens it in a new tab.

The panel menu

Click the ≡ button in a panel's header for its options. In a reading panel these are:

- **Pin Panel** — dock this panel at the left so it stays put while you scroll through the others. One panel can be pinned at a time.
- **Copy Share Link** — copy a link that opens this chapter in Scripture Notes.
- **Print** — print the chapter or save it as a PDF.
- **Find** — find a word in this panel and mark up every match (see Find).
- **Set Custom Layout** and **Reset Layout to Default** — see Custom layouts.

Two more items appear only when they apply: **Shared Notes**, once someone has shared their notes with you, and **Show / Hide LDS Footnotes** for volumes that have footnotes.

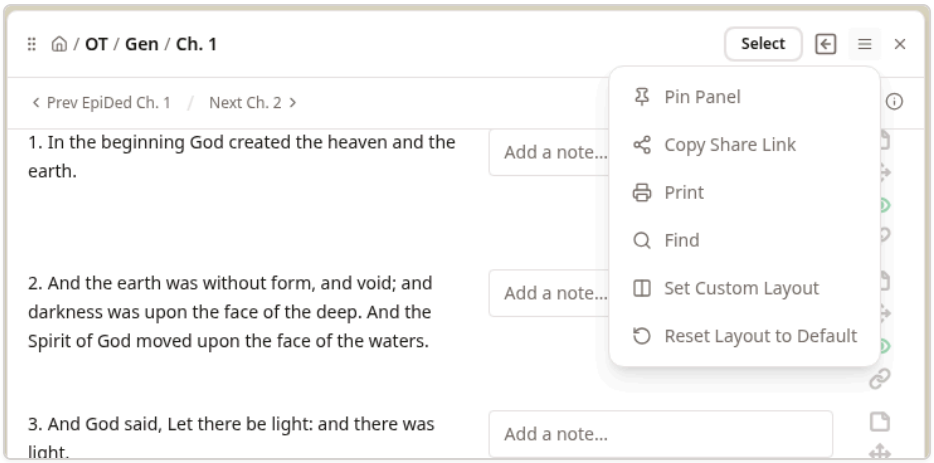

Figure 15. The panel menu on a reading panel.

Breadcrumbs and Previous / Next

Library and reading panels show **breadcrumbs** in the header, for example **Home / OT / Gen / Ch. 1**. Click a level to go back to it; the home icon opens the full library. Hover over an abbreviation to see its full name.

Under a reading panel's header, **Prev** and **Next** move to the neighbouring chapter in the same panel.

Custom layouts

Reading, search results, and collection panels can remember the size you like.

1. Open the panel menu (≡) and click **Set Custom Layout**.
2. Drag the **blue bar** at the right edge to set the panel's width.
3. Drag the **blue slider** between the text and the notes to set how much room each gets.
4. Click **Done**, then choose whether to keep the layout for this kind of panel only, or for reading, search results, and collection panels alike. **Cancel my changes** discards it.

Reset Layout to Default in the same menu clears a saved layout.

> **TIP**
> You can resize any panel whenever you like. Use Set Custom Layout only when you want the size remembered.

3. Your library

Open **Library** from the left navigation bar. The header has a home icon, a search box, a **Shelves** / **List** layout toggle, **Manage**, and ×. **Shelves** is the default view.

Getting around Shelves view

1. The **Books**, **Study Helps**, and **Timelines** tabs sit under the header (see section 5 for study helps and timelines). **Sort** the shelves by **Shelf order**, **Title (A–Z)**, or **Time period**.
2. Filter with the chips: **All**, **My Scriptures**, **LDS Canon**, **Restoration Voices**, **Ancient & Lost Texts**, **History**, **Books & Authors**, and **World Traditions**.
3. The **Time period** row starts at **All time periods / Any setting**, then cards such as Old Testament "Creation to the Flood." Scroll the row for later periods.

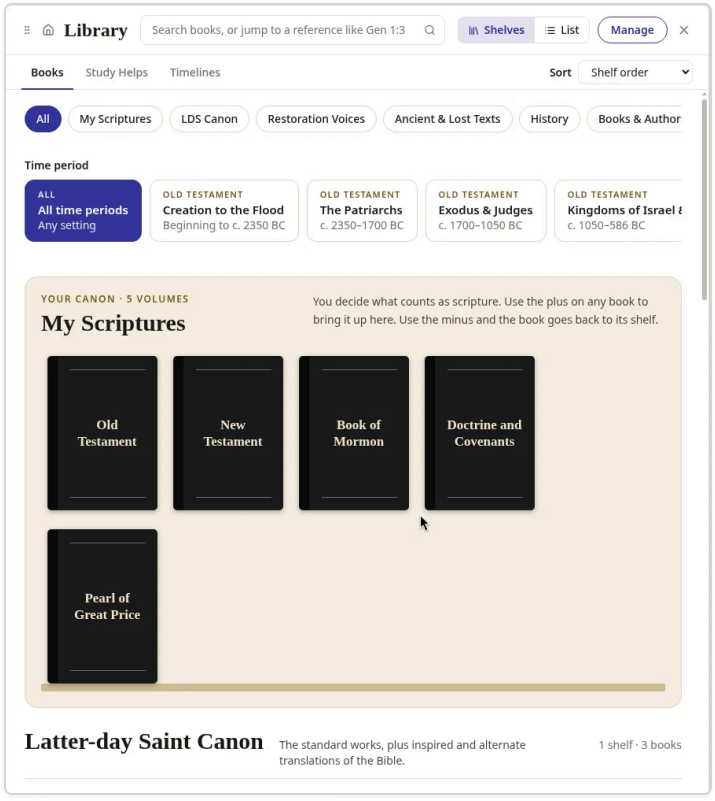

Figure 16. Shelves view: search, layout toggle, filter chips, time periods, and My Scriptures.

At the top, **My Scriptures** is labeled **YOUR CANON**. By default it holds five volumes: the Old Testament, New Testament, Book of Mormon, Doctrine and Covenants, and Pearl of Great Price. You decide what counts as scripture — the plus on a book brings it here; the minus sends it back to its shelf.

Below that, volumes are grouped in sections, each with one or more shelves of books — for example Latter-day Saint Canon, Restoration Voices, and Ancient & Lost Texts.

Search and jump

Type in the search box to find books. For example, **enoch** lists matching books with chapter-number buttons, plus any appendix chapter links. Click a chapter number to open it. The box also invites a reference such as **Gen 1:3**.

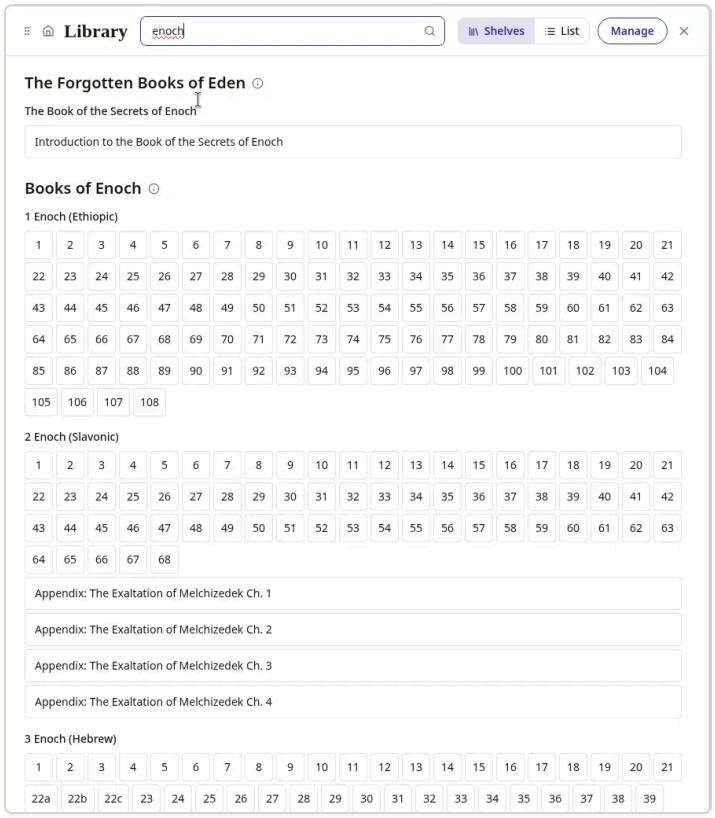

Figure 17. Searching for “enoch” lists matching books, chapter buttons, and appendix links.

Opening a book and chapter

1. Click a cover to open the volume page. It shows a breadcrumb (home icon / **BoEn**), its own search box, the title, the book and chapter counts, and the list of books in the volume.
2. Click a book to see its chapter grid. Switch the grid between **By story** and **Numbers only**. A legend marks notes, highlights, and last read.
3. Click a chapter number to open it in a reading panel to the right. Use the home icon in the breadcrumb to go back.

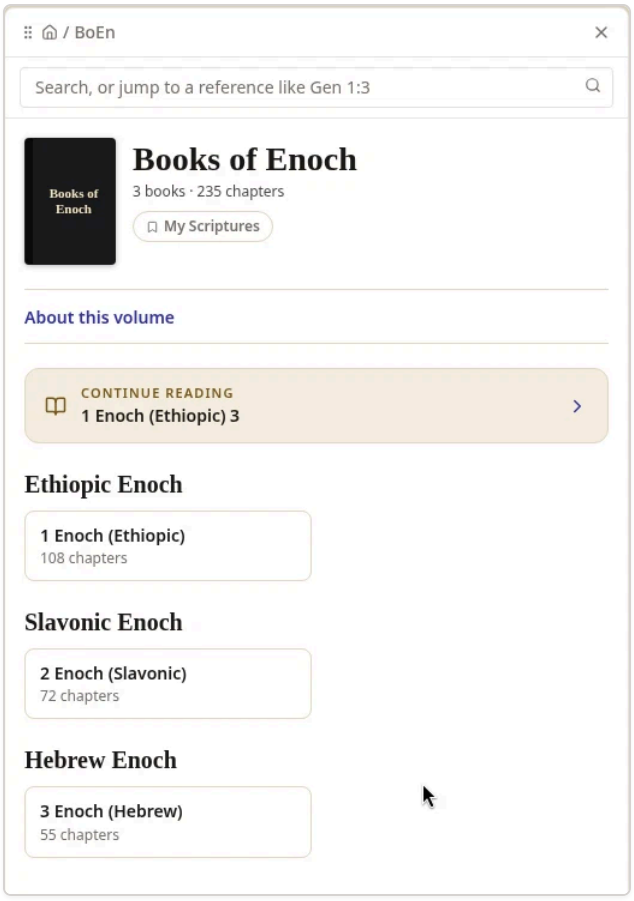

Figure 18. The volume page for Books of Enoch, with its books listed.

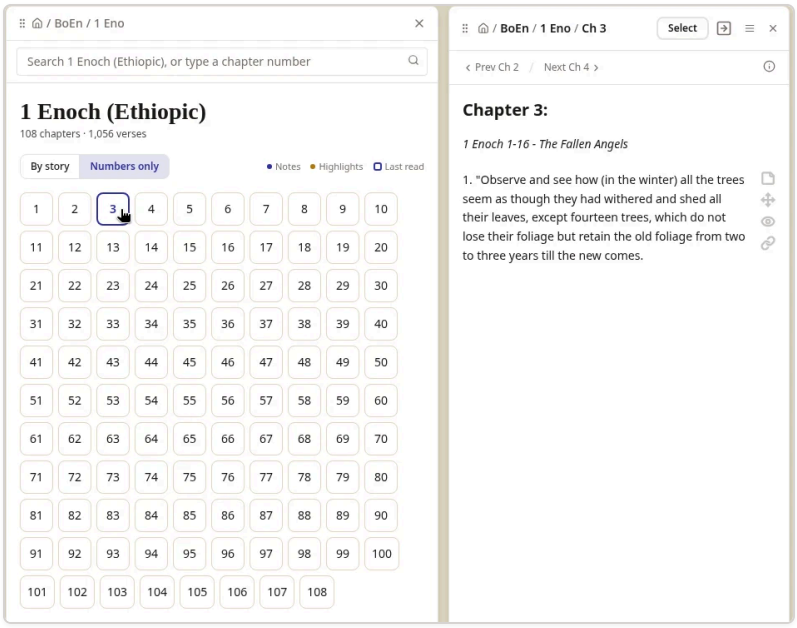

Figure 19. Click a chapter number to open it in a reading panel to the right.

List view

Click **List** in the header for a narrower panel: a **Book Name** search, links to Study Helps and Timelines, the same Shelves / List toggle and Manage button, and a flat list of titles.

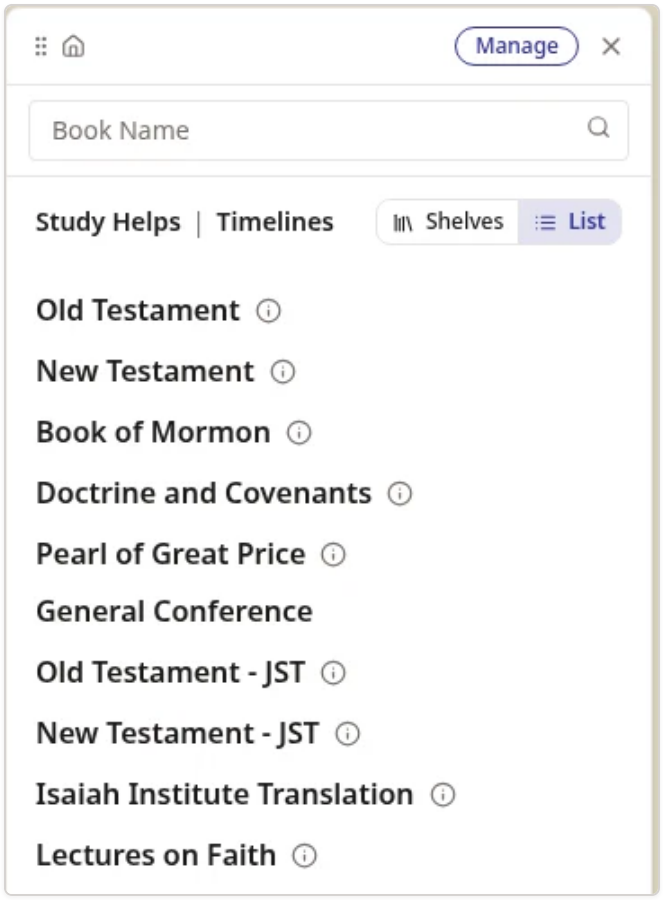

Figure 20. List view: a flat list of titles, with the same search, layout toggle, and Manage button.

Adding or removing a book in My Scriptures

1. To add a book, hover its cover on a shelf and click the **+** at the top-right (tooltip: **Add to your canon**). The book moves up into My Scriptures, and the canon count increases — for example from 5 to 6 volumes.
2. To remove it, hover the book in My Scriptures and click the minus (**−**). It returns to its shelf, and the count goes back down.

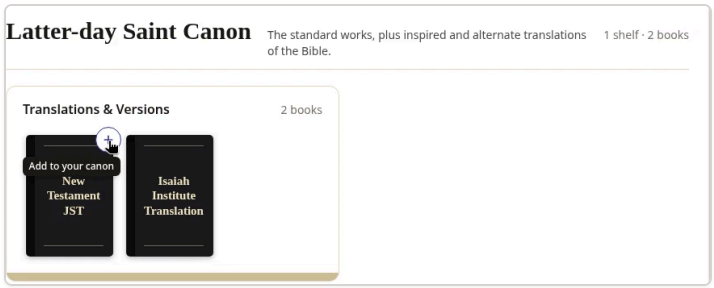

Figure 21. Hover a cover and click + to add it to your canon (tooltip: Add to your canon).

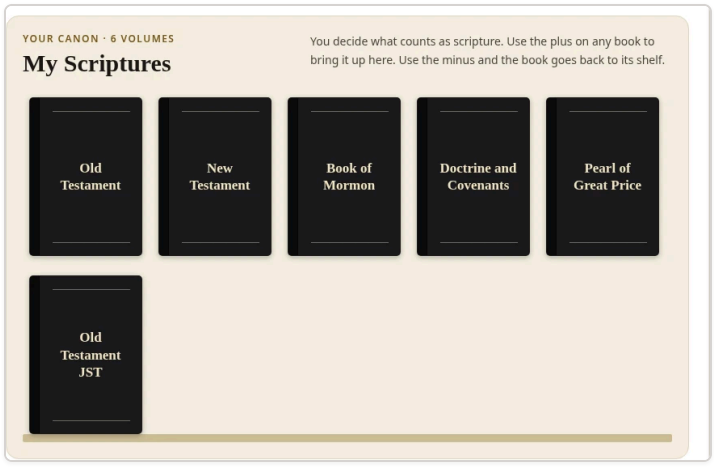

Figure 22. My Scriptures after the add: YOUR CANON · 6 VOLUMES, with Old Testament JST included.



Figure 23. Hover a book in My Scriptures and click the minus to send it back to its shelf.

Adding or removing a volume (Manage)

Use **Manage** when you want a volume in — or out of — your library entirely, not just in My Scriptures.

1. Click **Manage** in the library header. The **Select Volumes** list opens, with **Cancel** and **Save**.
2. Uncheck a volume to remove it, or check one to add it. **Deselect all** appears when everything is checked; it becomes **Select all** when any volume is unchecked.
3. Click **Save**. Nothing changes until you do; **Cancel** leaves your library as it was. After you save a removal, that volume no longer appears in the library. Check it again and Save to add it back.

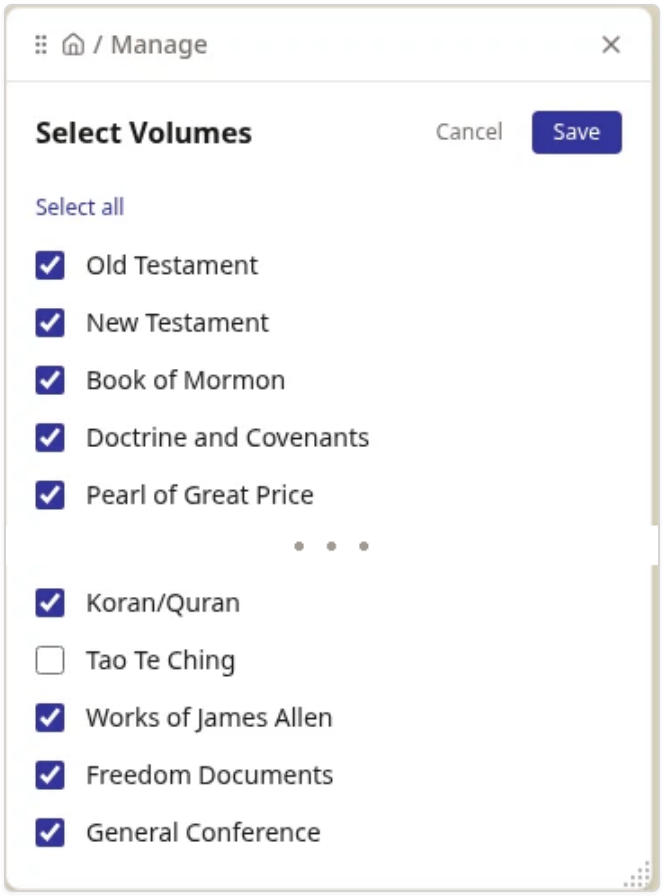

Figure 24. Select Volumes: uncheck a volume (here, Tao Te Ching) and click Save to remove it from your library.

Storage and working offline

The **Storage** panel shows what is kept on this device.

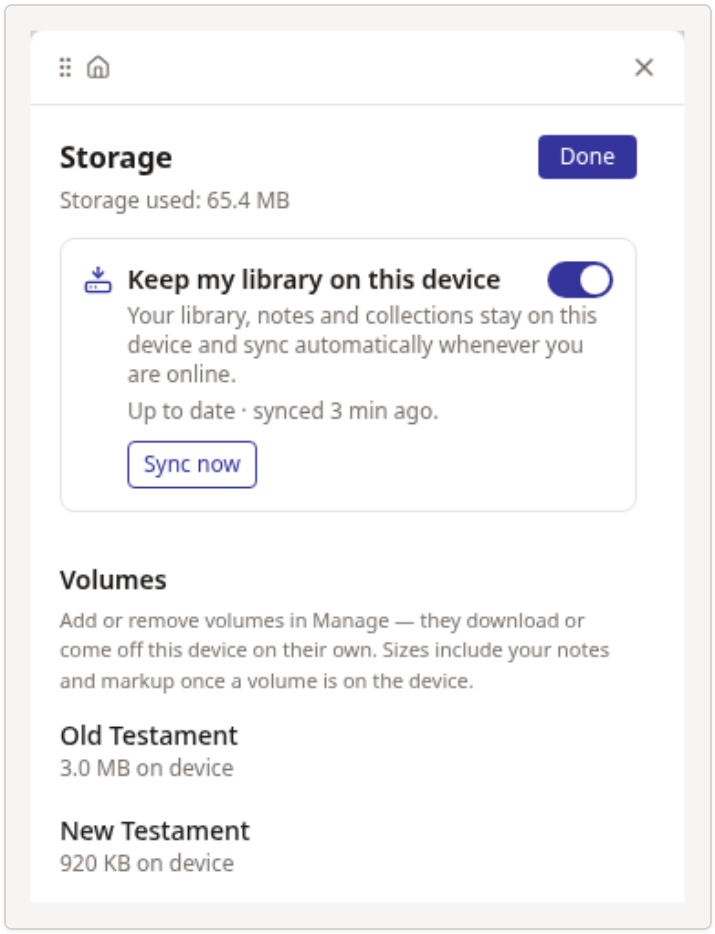

Figure 25. Storage: Keep my library on this device, sync status, Sync now, and the volumes on this device.

- **Keep my library on this device** — on by default. Your library, notes, and collections stay on the device, so Scripture Notes is fast and works without a connection, and changes sync automatically when you are online. Turn it off to read from the server instead.
- A status line such as **Up to date · synced 2 min ago**, or a notice when changes are waiting to sync. **Sync now** sends your offline changes and pulls down the latest.
- **Storage used**, and a list of your volumes with the space each takes. Volumes download or are removed on their own when you add or remove them in Manage.
- Footnotes, study helps, timelines, and your collections are kept on the device too.

Click **Done** to return to the library.

4. Reading and marking up

Open any chapter from the library and it appears in a **reading panel**. Select words in a verse to mark them up, and use the buttons beside each verse for notes and more. Everything you do saves automatically.

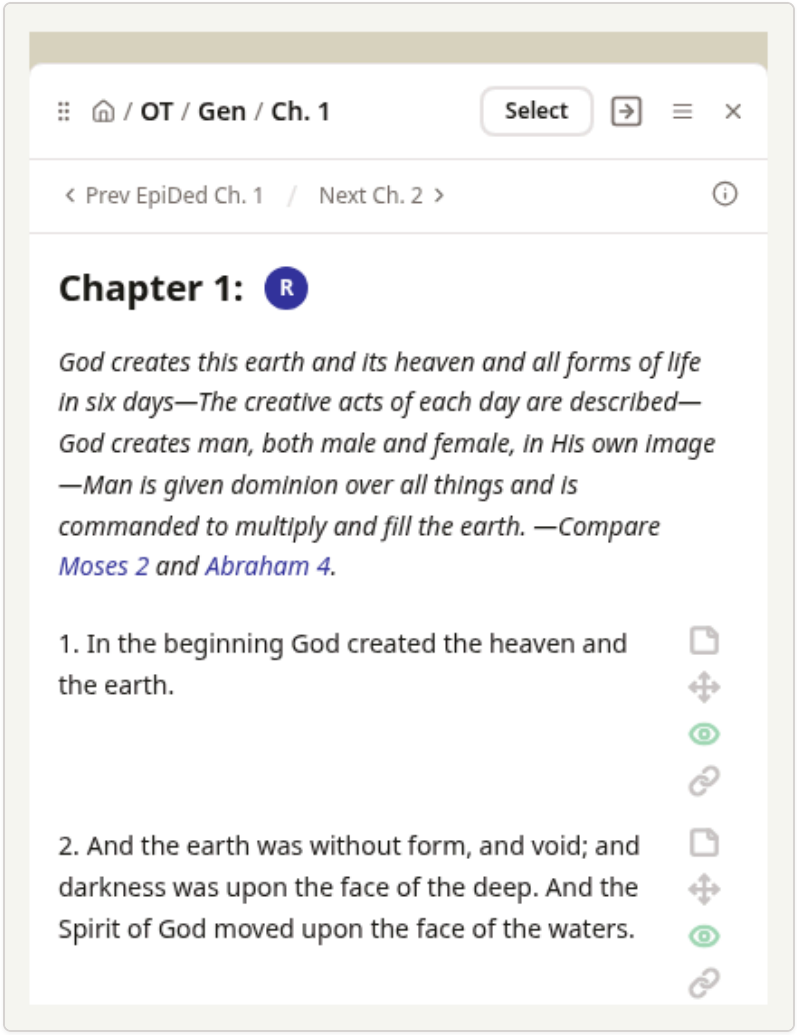

Figure 26. A chapter in a reading panel. The buttons beside each verse are on the right.

The verse buttons

Every verse has a column of buttons beside it:

- **Note** — opens the notes column so you can write a note on the verse. The icon turns **blue** when the verse already has a note.
- **Drag handle** — drag the verse into a collection, or **double-click** it to choose a collection (or create a new one) to add the verse to.
- **Eye** — shows everything attached to the verse (see below). It turns **green** when the verse is in one of your collections.

- **Link** — outside resources for the verse (see section 5).

In search results and collections, verses also have **up** and **down** arrows and a **minus** (see Search results).

Writing verse notes

Every verse has its own note.

1. Click the **note** button beside a verse, or the **expand** button in the panel header. The notes column opens beside the text.
2. Click in the box beside the verse (**Add a note...**) and type. Your note saves as you go, and it stays with that verse wherever the verse appears.
3. Click the expand button again to collapse the panel back to the text.

At the top of the notes column there is also a box for a note on the whole chapter (**Add a chapter note...**).

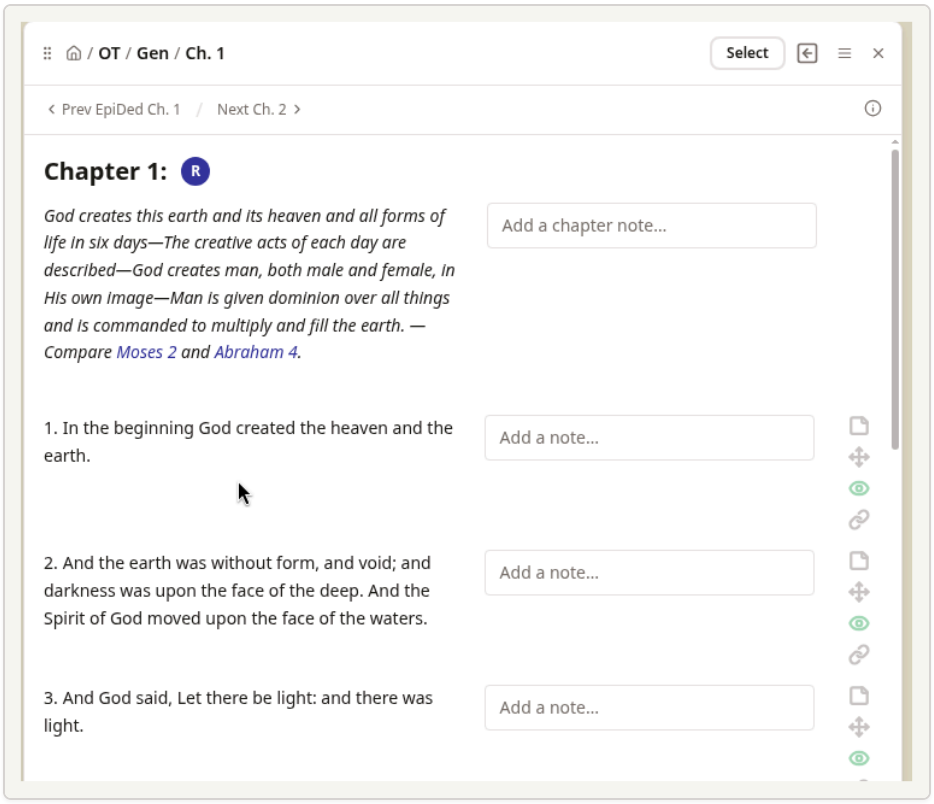

Figure 27. The top of a chapter with the notes column open: a chapter note at the top, and a note box beside each verse.

> **STUDY IDEA**
>
> Read a verse slowly and write a question about each key word in its note. Asking questions as you read helps you notice things you have never seen before, and your notes will be waiting the next time you read that verse. Three places to write those questions—verse notes, a collection on one verse, and a collection on a topic—are walked through in 3 Ways to Ask Questions in Scripture Notes.

Marking up text

Select a few words in a verse — click and drag across them, or double-click a word — and the **markup toolbar** appears. It works on the words you selected, and your markup saves as you go.

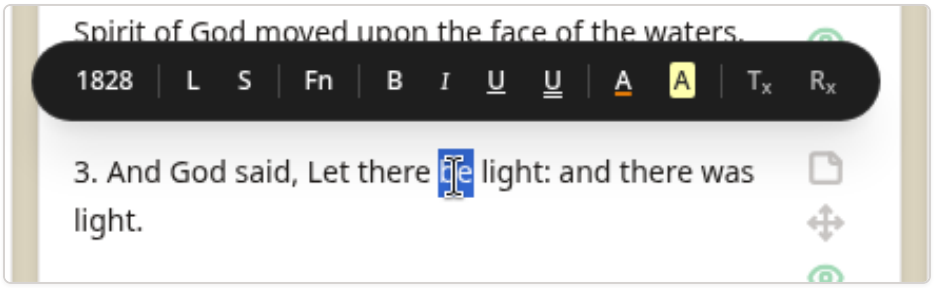

Figure 28. The markup toolbar above the selected word “be” in Genesis 1:3. Left to right: 1828, L, S, Fn, B, I, U (underline), U (second underline style), A (text color), A (highlight), Tx, and Rx. The toolbar has no close X; click away from it to close it.

- **B**, **I**, **U**, and **double underline** — bold, italic, underline, and double underline. Click a button again to turn it off.
- **A** (first) — text color. **A** (second) — highlight. Each opens a row of colors to pick from.
- **Tx** — clear formatting from the selected words.
- **Rx** — remove all markup from the whole verse (the app asks first).
- **Fn** — add your own footnote (see Footnotes).
- **1828**, **L**, **S** — look up the selected word (see section 5).

Click anywhere in the verses, away from the toolbar, to close it.

> **STUDY IDEA**
>
> You don't need a complete marking system to start. Some people use one color for "if" statements and another for the "then" that follows, bold what feels personally important, and underline principles. Begin simply and let your system grow. For a fuller look at combining a loose color system with flexibility, see An Approach to Marking Your Scriptures: Systematic vs. Freeform. The same approach is walked through in How I Mark My Scriptures, and a worked example is in Saving and Marking a Chiasm in Scripture Notes with 3 Nephi 20.

Footnotes

Your own footnotes. Select words, click **Fn**, type your footnote, and click **Save** (or **Cancel**). Words with a footnote are marked in the verse. Hover over them to read the footnote, or click to keep it open.

Built-in footnotes. Some volumes come with footnotes. To show the small footnote letters inside the verse text everywhere, turn on **Show LDS footnote markers in verses** in User Preferences; click a letter to see that footnote's references. To show or hide them in just one panel, use **Show LDS Footnotes** / **Hide LDS Footnotes** in the panel menu. A verse's footnotes are also listed when you click its eye button.

Finding words in a chapter (Find)

Find highlights a word or phrase everywhere it appears in a panel — in the verses and in your notes.

1. Open the panel menu (≡) and click **Find**.
2. Type a word. Every match is highlighted, and a counter shows which match you are on and how many there are.
3. Use the **down arrow** to jump to the next match and the **up arrow** to go back.
4. Add ***** to match any ending: **bless*** finds bless, blessed, blessing, and the rest.
5. To mark up every match at once, click the **brush**. Pick bold, italic, underline, double underline, a text color, or a highlight and it is applied to every match; **Tx** clears formatting from them. Close the Find markup panel with its **X** (the selection markup toolbar in Figure 28 has no X; click away to close that one).

6. Click the **X** to close Find. The highlights go away with it.

Find works the same way in a collection, in search results, and in an AI chat.

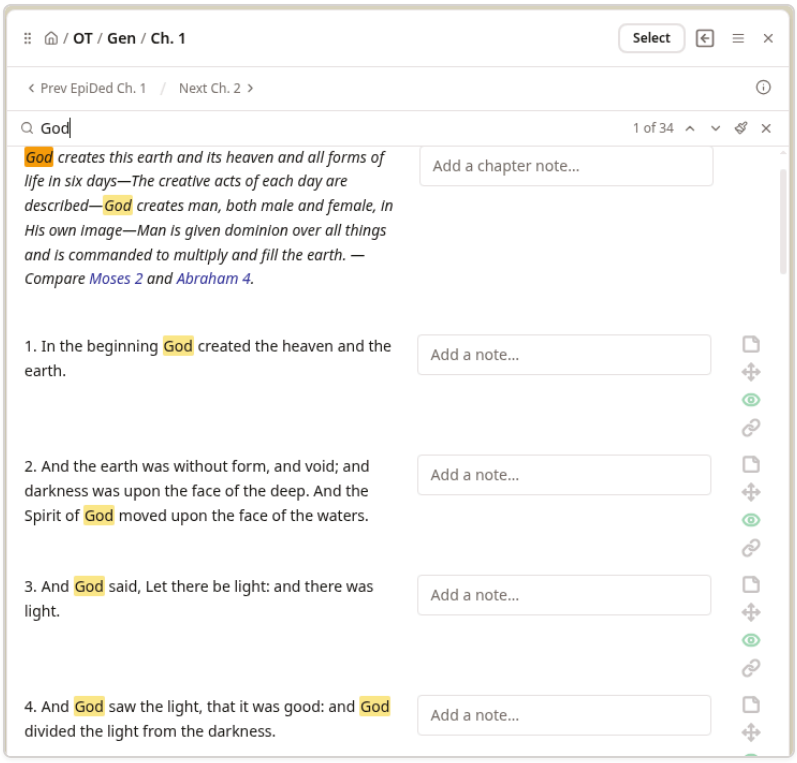

Figure 29. Find, with every match highlighted and the counter, arrows, brush, and X on the right.

Everything attached to a verse (the eye)

Click a verse's **eye** button to see everything connected to it, section by section:

- Your **collection notes** that include the verse
- The verse's footnotes, if it has any
- **Study helps** entries for the verse — click one to open it
- **Public collections** from other users that include the verse. Tick one off once you have read it, or hide the ones you have seen.

Close it with the **X**.

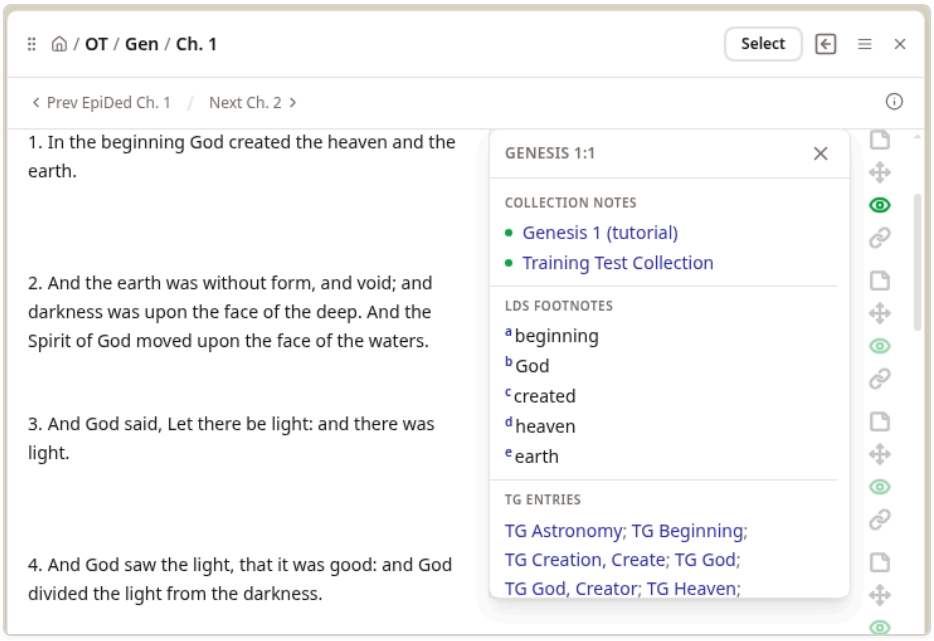

Figure 30. The eye panel lists collection notes, footnotes, and study helps entries for a verse.

Chapter extras: resources, maps, sharing, and printing

- **R** (beside the chapter title, when available) — chapter resources: podcast episodes about this chapter.
- **Map** (when available) — opens the BYU scripture map site in a new tab, showing where the chapter takes place.
- **Copy Share Link** (panel menu) — copies a link that opens this chapter in Scripture Notes, ready to paste in a message.
- **Print** (panel menu) — print the chapter or save it as a PDF.
- **Shared Notes** (panel menu) — once someone has shared their notes with you, opens a panel with their notes on this chapter.

5. Word study and study helps

Scripture Notes puts dictionaries, concordances, topical guides, and timelines next to the text, so you can dig into a word or a topic without leaving your study.

Looking up a word

Select a word in a verse (double-click it) to open the markup toolbar, then click a lookup button:

- **1828** — Webster's 1828 dictionary, which shows what words meant in English of that era.
- **L** — a Bible lexicon.

- **S** — the Hebrew or Greek word behind it from Strong's Concordance, with every other verse that uses the same word.
- **T** and **E** — thesaurus and etymology lookups, in Advanced navigation.

Look up one word at a time: select a single word (double-click it), then click a lookup button.

Outside resources for a verse (the link button)

Click the **link** button beside a verse for:

- **AI Assistant** — start a conversation about the verse.
- **Bible Hub** and **Blue Letter Bible** — other translations and the original languages.
- **LDS Citation Index** — talks that quote the verse.
- **JST — Inline View** — the Joseph Smith Translation of the verse, where one exists.

Close the list with the **X**.

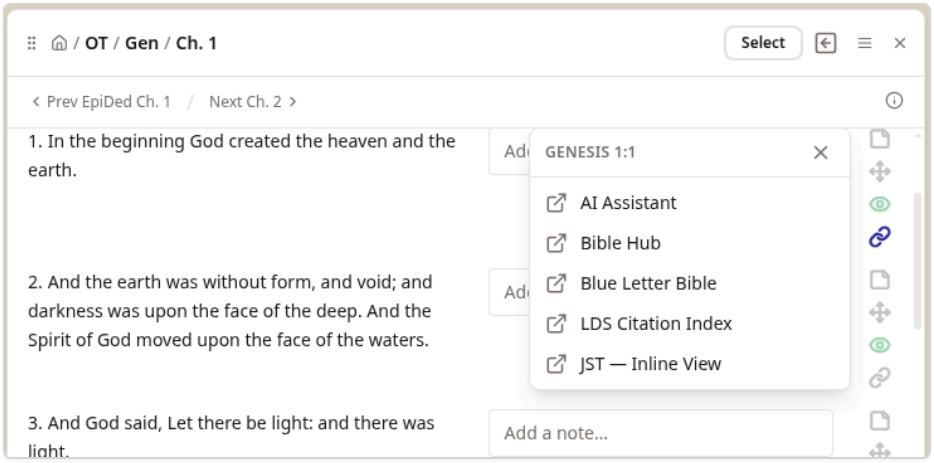

Figure 31. The link button's list of outside resources.

Study Helps

In the Library, click the **Study Helps** tab above the volumes.

1. Choose a source: **Topical Guide** (scriptures by subject), **Bible Dictionary** (names, places, and terms), **Index to TC** (the Index to the Triple Combination), or **All** to search every one.
2. Type in **Search topics...** to find a topic by name, or click a letter to browse topics that start with it.
3. Click a topic's title to open it in its own panel beside the Library. Every reference shows its verse; click a reference to open that chapter, or select words in a verse to mark them up right there.

- Tick **Studied** beside a topic to keep track of the ones you have been through.
- **See also** links open related topics in the same panel (one marked **BD** is the Bible Dictionary entry). Arrows in the header step back and forward through the topics you have opened.
- **Create CN** makes a collection note with every reference in the topic.

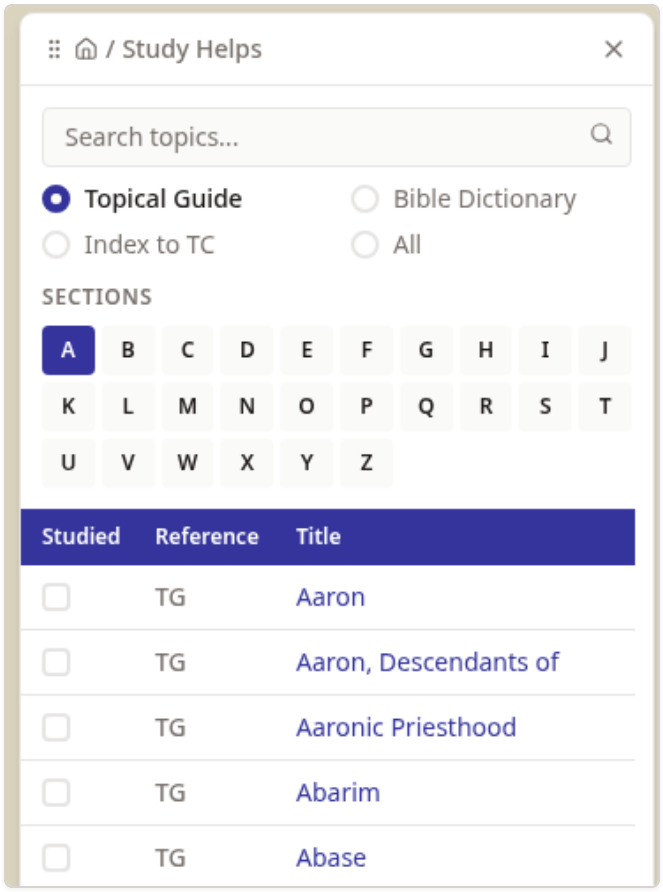

Figure 32. Study Helps: pick a source, search or pick a letter, then open a topic.

Timelines

Timelines lay out the events of the scriptures in order, with the verses behind each one. In the Library, click the **Timelines** tab and choose a timeline.

- **Search events or locations** and the theme filter narrow the list.
- Events are grouped into sections. Click a section to open it, or **Expand All** to open every section (click again to collapse).
- Each event shows its date and name, grouped by location. Tick its box once you have studied it; the counter at the top shows your progress.
- Click a book icon to open that reference in its own panel, with the event, its date and place, and every verse.
- **All** opens every reference for an event at once — in one panel, as a collection note, or each in its own panel. **Create CN** in the verses panel makes a collection note from them.
- **Timelines** at the top takes you back to the list.

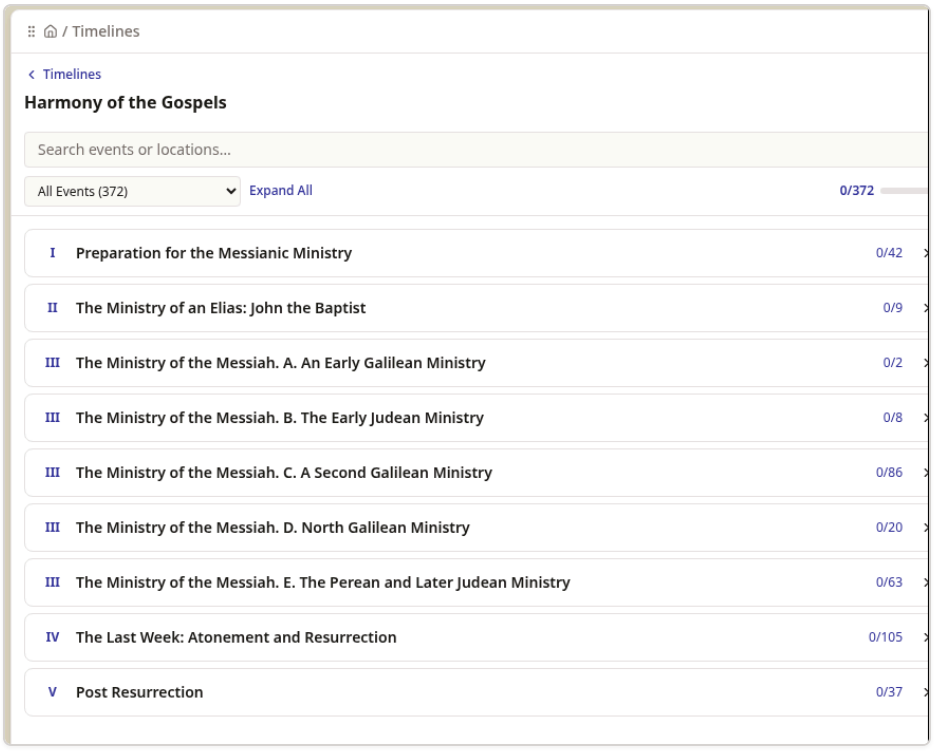

Figure 33. A timeline: search and filter at the top, sections below, each with your progress.

6. Search

Search looks across your whole library — or just the parts you choose — and across your own notes.

Running a search

1. Click **Search** on the left navigation bar.
2. Choose what to search (below the search box).
3. Type a word or phrase and press **Enter**.

Results open in their own panel beside Search, grouped by volume, with matching words highlighted in each verse.

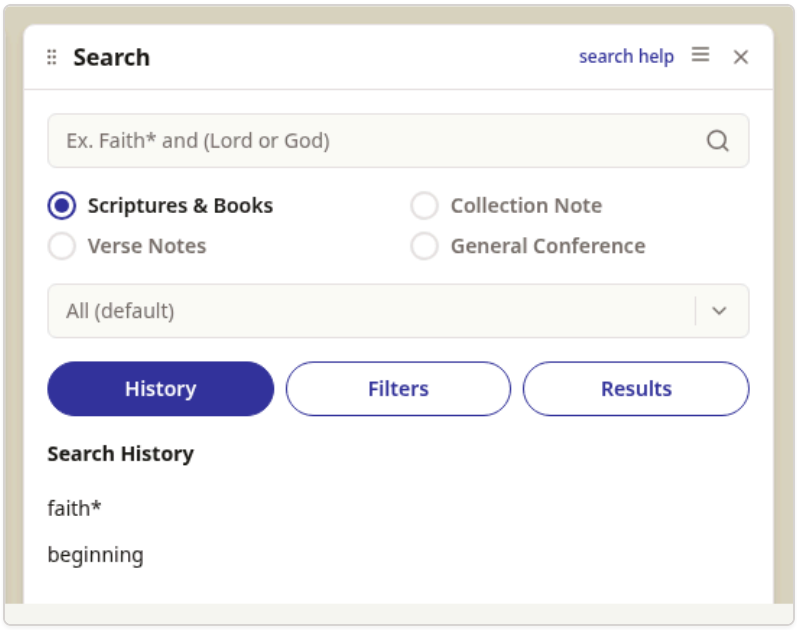

Figure 34. The Search panel: the search box, what to search, and the History, Filters, and Results views.

What you can search

- **Scriptures & Books** — the text of your library.
- **Verse Notes** — the notes you have written on verses.
- **Collection Note** — your collection notes.
- **General Conference** — opens the conference talks search.

Search tips

Type	To find
`faith*`	Any ending: faith, faithful, faithfulness…
`eye single` or `eye and single`	Verses with both words
`eye or single`	Verses with either word
`"milk and honey"`	That exact phrase
`eye -single`	Verses with “eye” but not “single”
`wait* and (Lord or God)`	Parentheses group words, as in math
`Matthew 5`	Opens that chapter directly

For the full list of options and examples, click **search help** at the top of the Search panel. That opens the official Search Cheat Sheet, which is also the source of the wildcard and hyphen tips below.

> **TIP**
> Shorten a word to the part you want to match. **strive*** finds strive and strives; **striv*** also finds striving. To search a hyphenated word, leave out the hyphen (**two edged**), because a hyphen excludes the word after it.

> **STUDY IDEA**
> Truths about a topic are rarely gathered in one place—they are spread across related verses. Start with a topical guide entry or a first search, then notice other words and aspects that jump out and search those too, and gather what you find in a collection note. A worked example with covenants is in How to Study a Topic – Covenants, and the same idea is mapped as levels of topical study in The 3+ Levels of Topical Guide Study.

Searching only certain books (Filters)

Under the search box are three views: **History** (your past searches — click one to run it again), **Filters**, and **Results**.

1. Click **Filters**.
2. Tick a volume to search only that volume. Click the **arrow** beside a volume to see its books, and tick one book or several.
3. The filter stays on for every search until you click **Clear Filter**.

Custom filters. Save a set of books you search often: open the filter dropdown under the search options and choose **Create filter**. Pick it from the same dropdown any time.

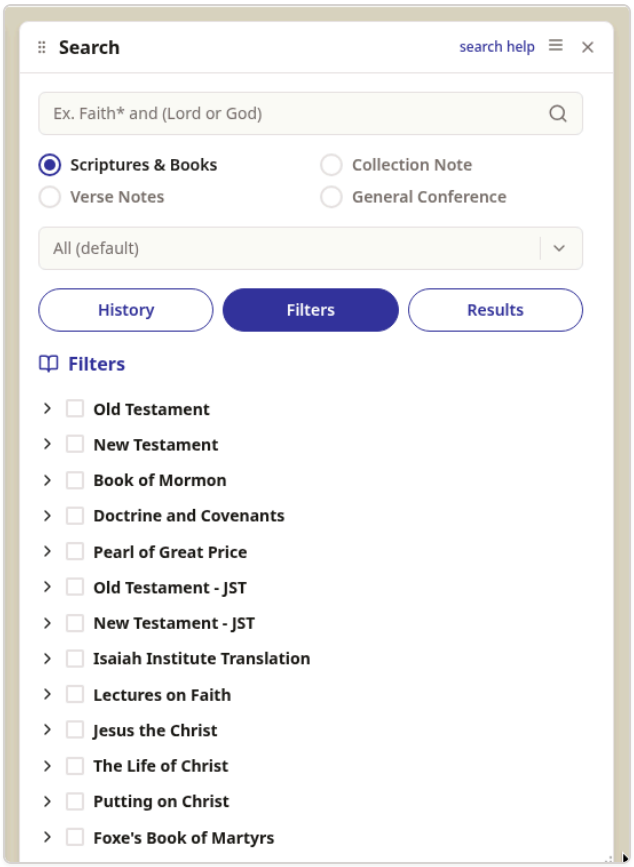

Figure 35. Filters: tick volumes, or open a volume to tick individual books.

Working with search results

- The results panel shows how many results there are, and has its own search box so you can change the search and run it again.
- Click a volume's heading to collapse it and skim past it; click again to open it.
- Back in the Search panel, the **Results** view breaks the search down by volume and book with a count for each. Click a volume or book to run the same search limited to just that one.
- Each verse's **up** and **down** arrows show the verse before or after it, for context. The **minus** removes a verse from this list of results (it doesn't change your library).
- **Create CN** makes a collection note from your results.
- The note, drag, eye, and link buttons beside each verse work just as they do in a reading panel.
- Use **Find** in the results panel's menu to highlight a word within your results.

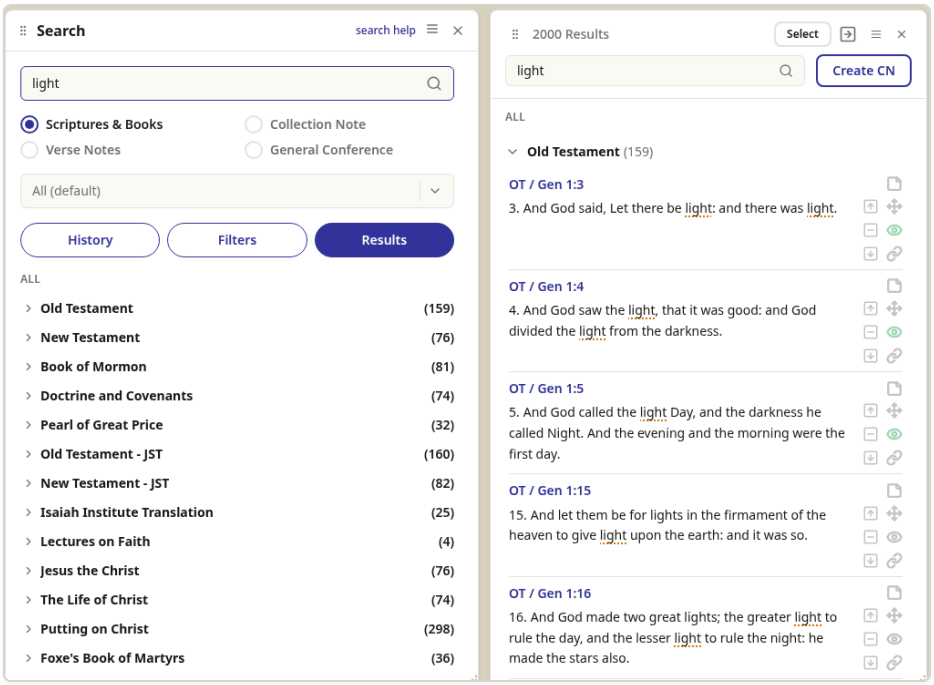

Figure 36. The Results view (left) breaks matches down by volume; the results panel (right) lists each verse, with Create CN at the top.

SEARCH OR FIND?

Use **Search** to look across your library or notes. Use **Find** (in a panel's menu) to locate a word inside the panel you already have open, such as one chapter.

7. Collection notes

A **collection** gathers verses from anywhere in your library together with a note of your own. Use one to study a topic, keep a set of references in one place, or write across a group of verses. Every collection you make shows up in the Collections list.

The Collections list

Click **Collections** on the left navigation bar to open your list.

- The tabs switch between **My Collections**, the ones you have **Shared**, and **Public** collections from other users.
- Search your collections by title, change the **Sort By** order (for example **Modified: Newest First**), or show only the ones with a certain tag or category using **Filter by Tag** and **Filter by Category**.
- On the **Public** tab you can search by title, filter by tag or by author, and use **Hide Done** or **Hide Mine**. Open any public collection to read it.

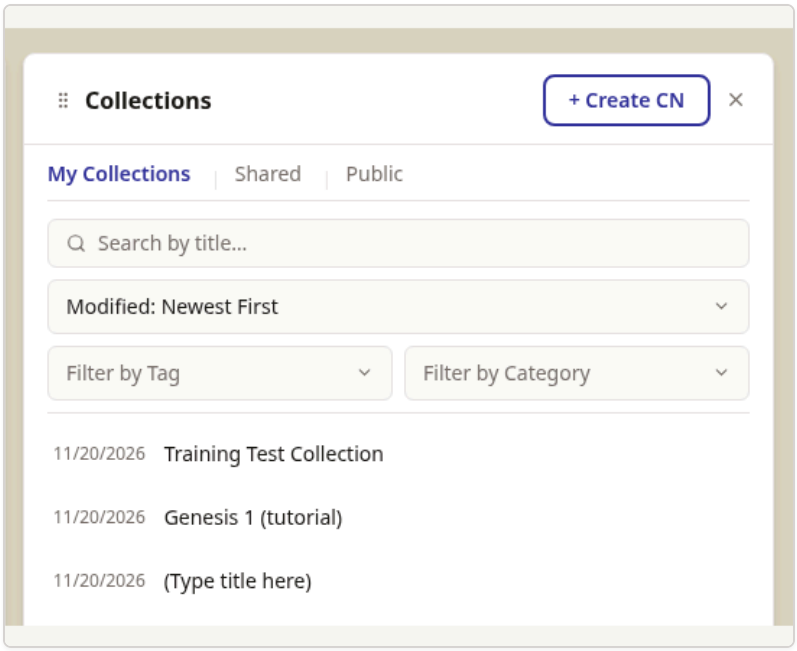

Figure 37. The Collections list: My Collections, Shared, and Public, plus search, sort, and filters. Click **+ Create CN** to start a new collection.

Creating and naming a collection

1. Click **+ Create CN**. The new collection opens in its own panel beside the list.
2. Click the **title** placeholder and type a name.

You can also start a collection from verses you already have: **Create CN** at the top of search results, **Create CN** in an AI chat, or **Create collection note** when you are picking a collection to add verses to.

For a walkthrough of gathering verses into a collection and studying them together, watch Scripture Notes 2025 Training 3 – Collection Notes – Your Revelation Tool.

The master note

The upper part of the collection is the **master note**: your own write-up for the whole collection. The verses you add appear below it. Type in the editor ("Start writing your collection notes…"). The toolbar covers undo and redo, text style and size, **bold**, **underline**, **italic** and strikethrough, and bullet or numbered lists. Click the **down arrow** for more options: text color and highlight, indent and outdent, alignment, pictures and tables (in Advanced navigation), a code view, and the **1828** dictionary lookup for a selected word.

Click the **tag** button (the tag icon in the header) to label the collection — type a new tag to create it, or pick from the ones you already use. Click the **folder** icon beside it to set **categories**, which are broader groups. Back in the list, **Filter by Category** and **Filter by Tag** use these to sort and group what you see. The category picker includes groups such as Article, Audio/Video/Image, Inspiring/Related Story, Meeting Notes, Parable/Allegory, Personal Experience, Question & Answer, Quote, and Journal Entry.

The verse count keeps itself up to date. The **date** in the header is when the collection was created — click it to change it, which is handy for study journals.

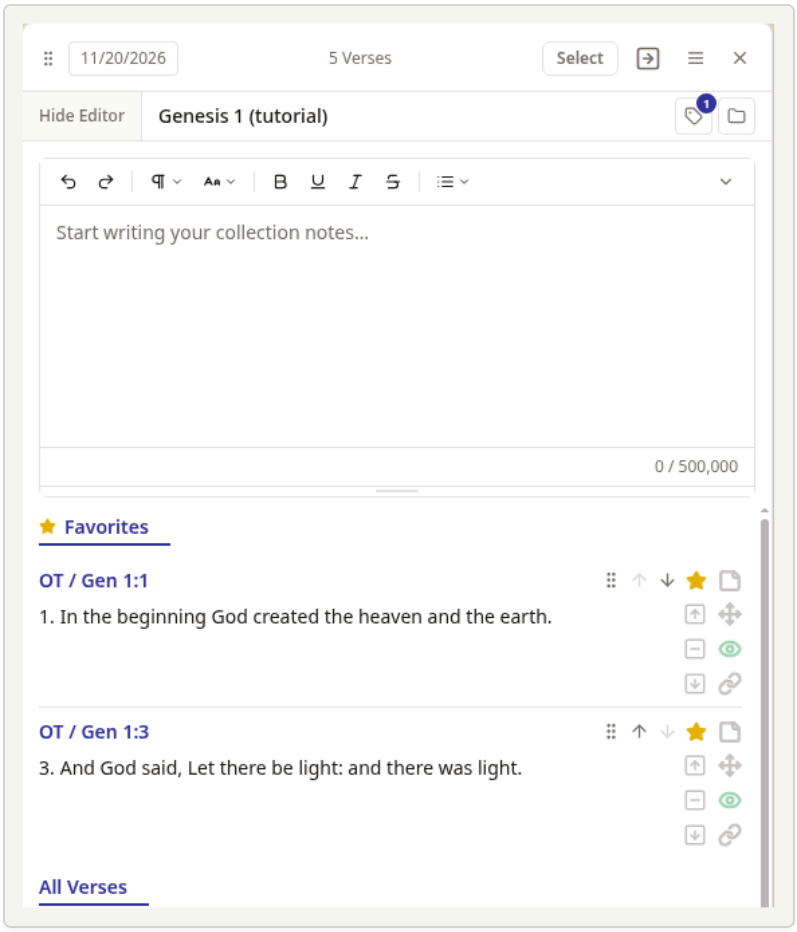

Figure 38. An open collection: the title and master note at the top, then Favorites and All Verses. **Hide Editor** tucks the note away to give the verses more room; the tag and folder icons are in the header.

Adding verses

You can bring verses into a collection from a reading panel, from search results, or from another collection. These are the ways to add them:

- **Drag the verse handle.** Each verse has a drag handle (the move icon). Drag it into the collection and drop it in the verses area.
- **Select several and drag.** In a reading panel, click **Select**, tick the verses you want, then drag the selection's handle — every selected verse comes along.
- **Double-click the drag handle.** This opens a picker so you can add that verse — or all the selected verses — without dragging. Search your collections by title and click one to add the verses to it, or choose **Create collection note** to start a brand-new collection with them.
- **Up and down arrows** on a verse already in the collection (or in search results). In a collection they *add* the verse before or after this one to the collection. In search results they only show you the context; they do not add it until you are in a collection.
- **Create CN** from search results or from an AI chat makes a new collection and adds the verses that belong to that set (every result, or every verse the AI referenced).

- **Add Verses from Text** (in the collection's panel menu) takes a pasted list of references — a lesson outline, a talk's footnotes — and adds every verse in it at once. Paste or type in the **Paste text** box; **Verses Detected** lists what will be added. Click **Accept** or **Cancel**.

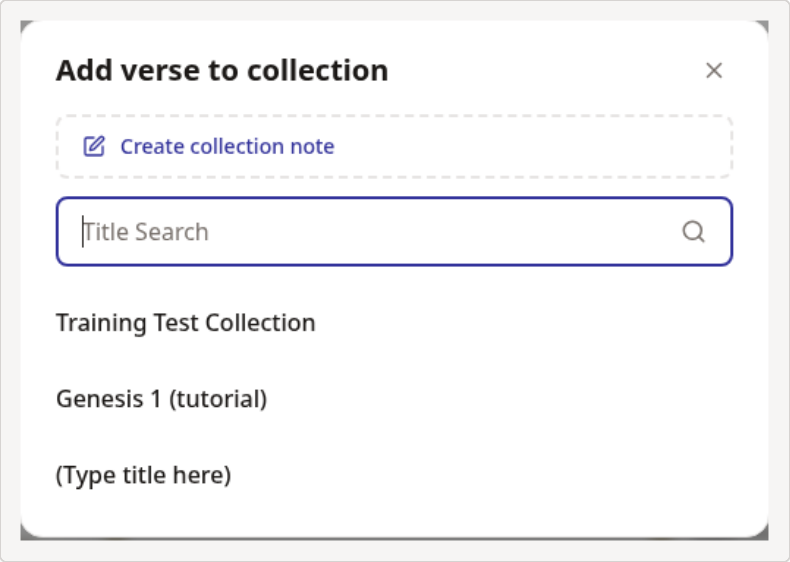

Figure 39. Double-click a verse's drag handle to open **Add verse to collection**. Search by title and click a collection, or choose **Create collection note**.

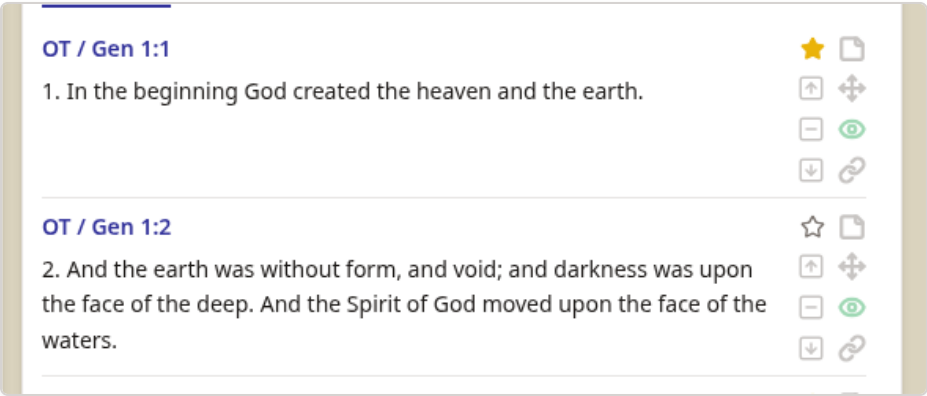

Figure 40. Buttons on a collection verse, top to bottom: star, note, up-arrow (add the verse above), drag handle, minus (remove from the collection), eye, down-arrow (add the verse below), and link.

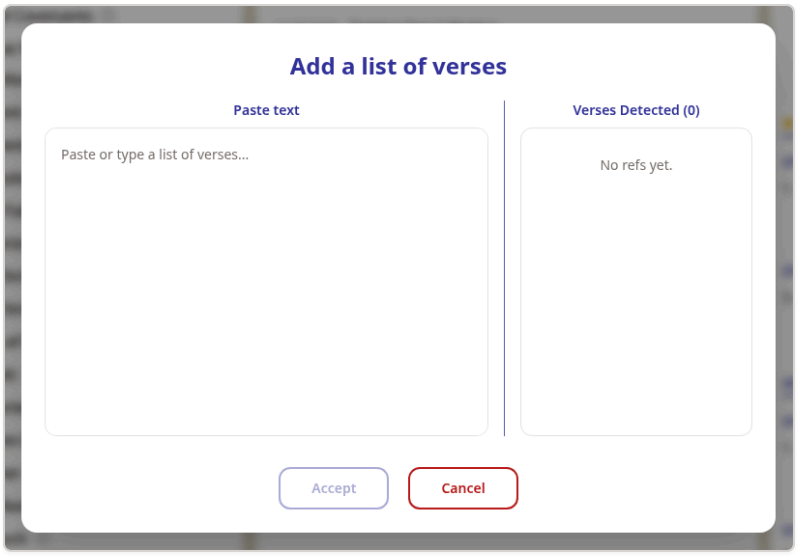

Figure 41. Add Verses from Text: paste a list of references, review **Verses Detected**, then click **Accept**.

Favorites, order, and removing verses

The **star** makes a verse a favorite. Favorites are gathered at the top of the collection, where you can put them in any order you like. A favorite stays in **All Verses** too; clicking its star again takes it out of Favorites.

On a favorite, **up** and **down** arrows move it in the Favorites list, and you can grab it by its **grip** (drag handle) and drag it to the order you want. Verses under All Verses stay in scripture order.

The **minus** beside a verse takes it out of the collection (your notes on the verse are kept).

Select in the collection header turns on multi-select. Tick verses, and the selection menu can copy them with their references, print them, send them to the Verse Vault, or add them to another collection.

More room for the note or the verses

Hide Editor tucks the master note away and gives the verses the whole panel. Click **Show Editor** to bring the note back. In the panel menu, **Verses Beside Note** moves the verses to the right of the note, and back below it. **Set Custom Layout** lets you choose this panel's width, the split between scriptures and verse notes, and the note editor's width — the below and beside layouts each keep their own. **Reset Layout to Default** puts it back.

Just like a reading panel, the **expand** button shows your note on each verse beside it. That verse note is the same note you see in the reading panel and anywhere else the verse appears; it saves as you type.

When it is available, **CM** turns on **Custom Markup** for this collection: the verses here get markup of their own, separate from the markup on them in the reading panel, so you can highlight for this study without changing the verse itself. The panel's border turns blue while it is on.

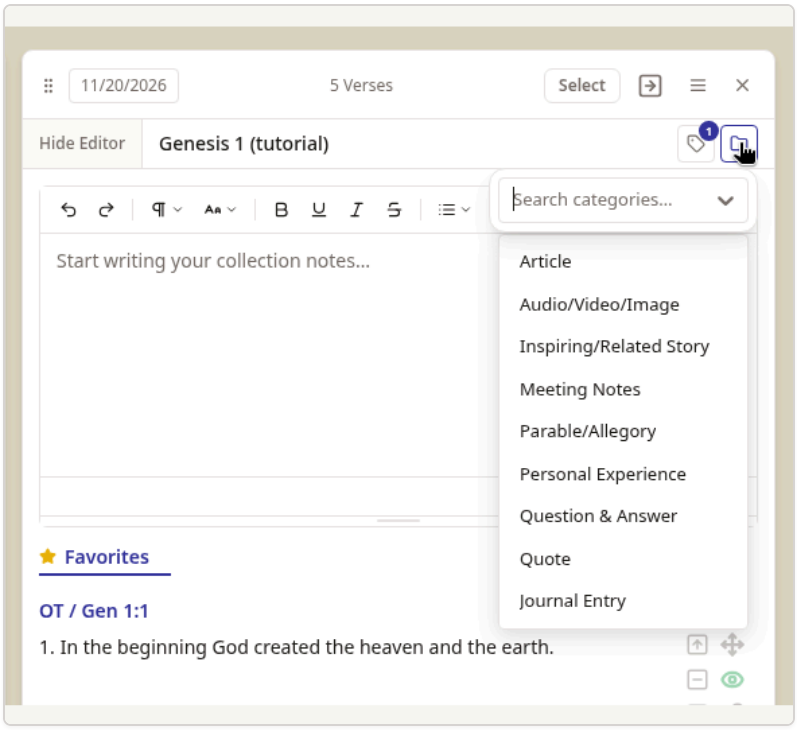

Figure 42. The folder icon opens categories for the collection, such as Article, Question & Answer, and Journal Entry.

The collection panel menu

Click the **menu** button in the collection header for:

- **Pin Panel** — docks this panel at the left edge so it stays put while you scroll through the others.
- **Add Verses from Text** — paste a list of references, as above.
- **Share Collection** — opens Share Settings (see Sharing). While a collection is shared, this entry reads **Edit Sharing**.
- **Print** — prints the collection, note and verses, or saves it as a PDF.
- **Find** — searches within this collection and can mark up every match at once (the same Find you use in a reading panel).
- **Verses Beside Note**, **Set Custom Layout**, and **Reset Layout to Default** — as above.
- **Delete** — removes the whole collection. It asks first.

If someone has shared their notes with you, **Shared Notes** also appears in this menu and opens a panel with their notes on the verses in this collection.

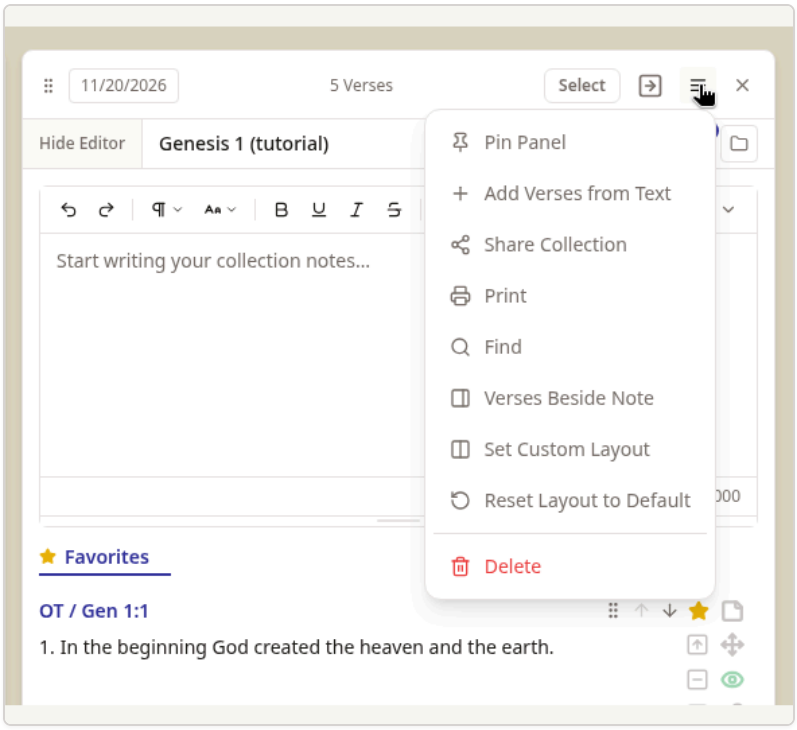

Figure 43. The collection panel menu: Pin Panel, Add Verses from Text, Share Collection, Print, Find, Verses Beside Note, Set Custom Layout, Reset Layout to Default, and Delete.

8. Tags

Tags label collections and individual verses by subject, so you can find them again from the Tags panel or the Collections list.

Tagging a collection

In an open collection, click the **tag** button in the header. Type a new tag to create it, or pick from the ones you already use. The × takes a tag off this collection (clicking a marked tag does the same). The tag itself stays for your other collections.

Tagging verses

Tags also label single verses, not just collections.

1. **Right-click** a verse and click **Tag Verse**. The number beside that command is how many tags the verse already has. Click anywhere outside the menu to close it (or press **Esc** twice).
2. To tag several verses at once, click **Select**, tick the verses, open the selection menu, and click **Tag Selected Verses**.

The right-click menu on a verse also includes **Copy Selection**, **Copy Selection w/Refs**, **Copy Entire Verse w/Refs**, **Bookmark Verse**, **Create Collection Note**, **Add to Existing Collection Note**, and **AI Assistant**.

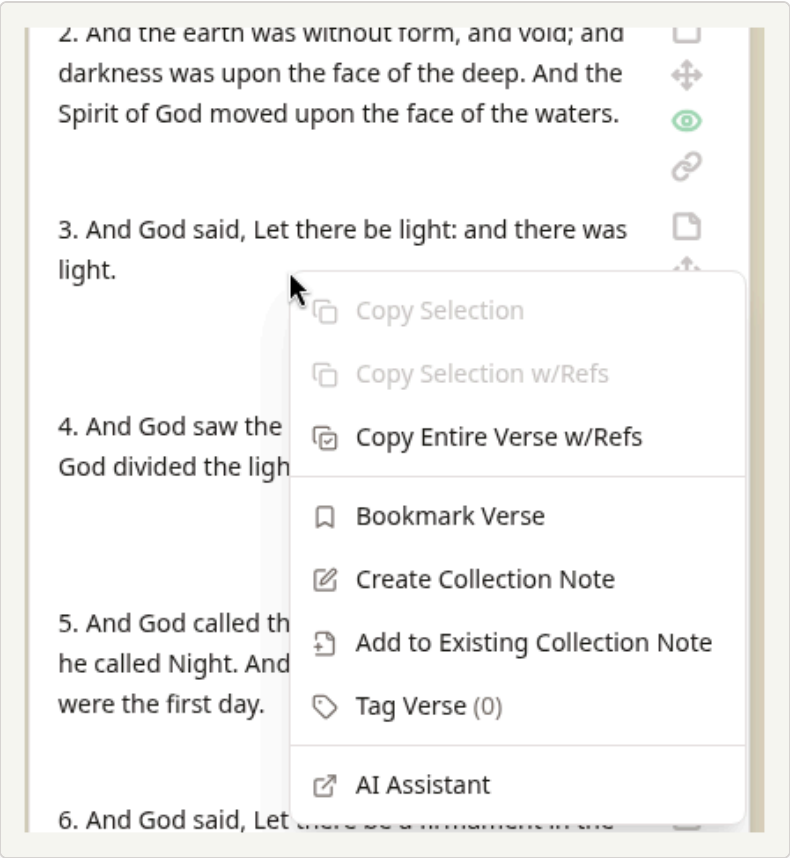

Figure 44. Right-click a verse for this menu, including **Tag Verse**, **Create Collection Note**, and **Add to Existing Collection Note**. Copy Selection is dimmed when no text is selected.

The × takes a tag off the verse; the tag itself stays for other verses and collections.

The Tags panel

Click **Tags** on the left navigation bar. This is the whole tag tree.

- Type part of a name in **Full or partial tag name...** and the tree narrows to the tags that match.
- A colon in a name makes a branch — for example, **Jesus Christ: Atonement** sits under **Jesus Christ** — and the arrow opens a branch.
- Click a tag to see its contents in **VERSES & CN TITLES**. A tag lists its **verses** first, above the **collection notes** that carry it. Click a verse to open its details, or its reference to read it in the chapter; click a collection to open it.
- Hover a tag for its **pencil**, which renames it everywhere it is used.
- The arrow beside the results heading clears the selected tag and widens the tree again.

Tags also drive **Filter by Tag** in the Collections panel, and categories work the same way with **Filter by Category**.

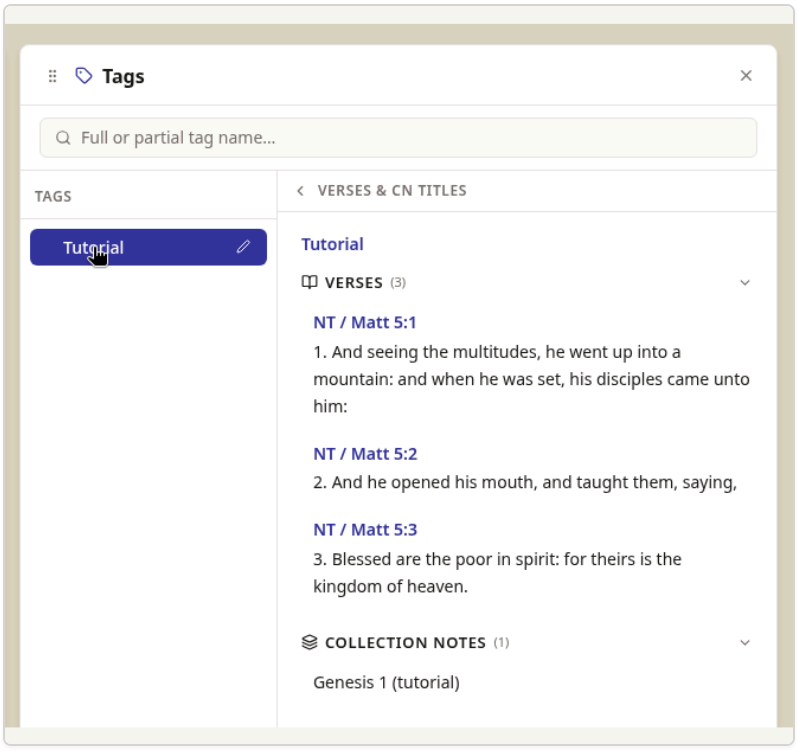

Figure 45. The Tags panel: search the tree, then open a tag to see its verses first and the collections that carry it.

9. AI Assistant

The **AI Assistant** is a chat for questions about what you are studying. Click **AI Assistant** on the left navigation bar to open your saved conversations.

Your chats and projects

- Every conversation you save is kept in **AI Chats**. Click one to pick it up again. Search your chats by name.
- Hover over a chat title for its **rename** and **delete** buttons.
- The **Projects** tab groups related chats together. **+ New Project** makes one, and dragging a chat onto a project files it there. **Drag chats here to remove from a project** takes a chat back out.
- Click **Chats** to go back to the list. **+ New Chat** starts a fresh conversation.

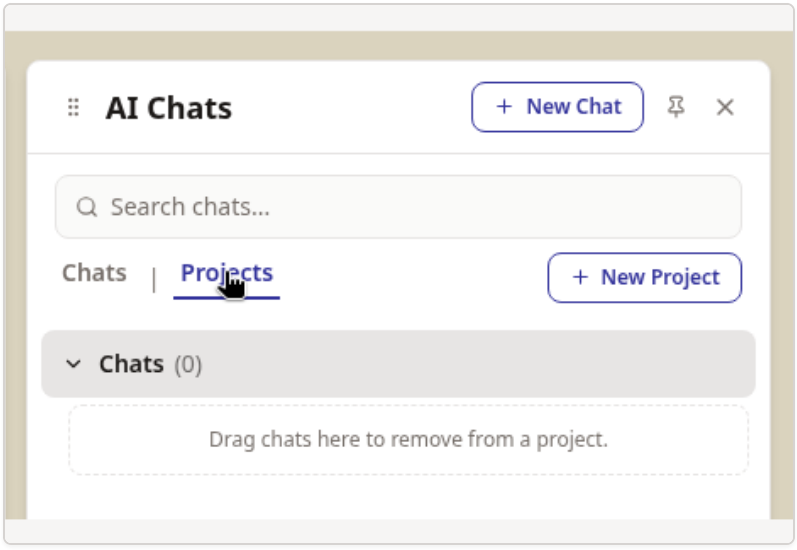

Figure 46. AI Chats: **+ New Chat**, a search box, and the Chats and Projects tabs. Projects group related conversations.

A conversation

You ask in plain words, and the assistant answers from the scriptures. Your side of the conversation shows as **You**. Every scripture reference in a reply is a **link** — click it to open that verse in a reading panel beside the chat.

Create CN makes a collection note out of the chat, with every verse the AI referenced added to it. Once you have asked something, give the chat a name and click **Save Chat** to keep it in your AI Chats list.

Type your own question in the box at the bottom. **Enter** sends it; Shift+Enter starts a new line. The chat's menu has **Print**, **Find** within the chat, and **Pin Panel**.

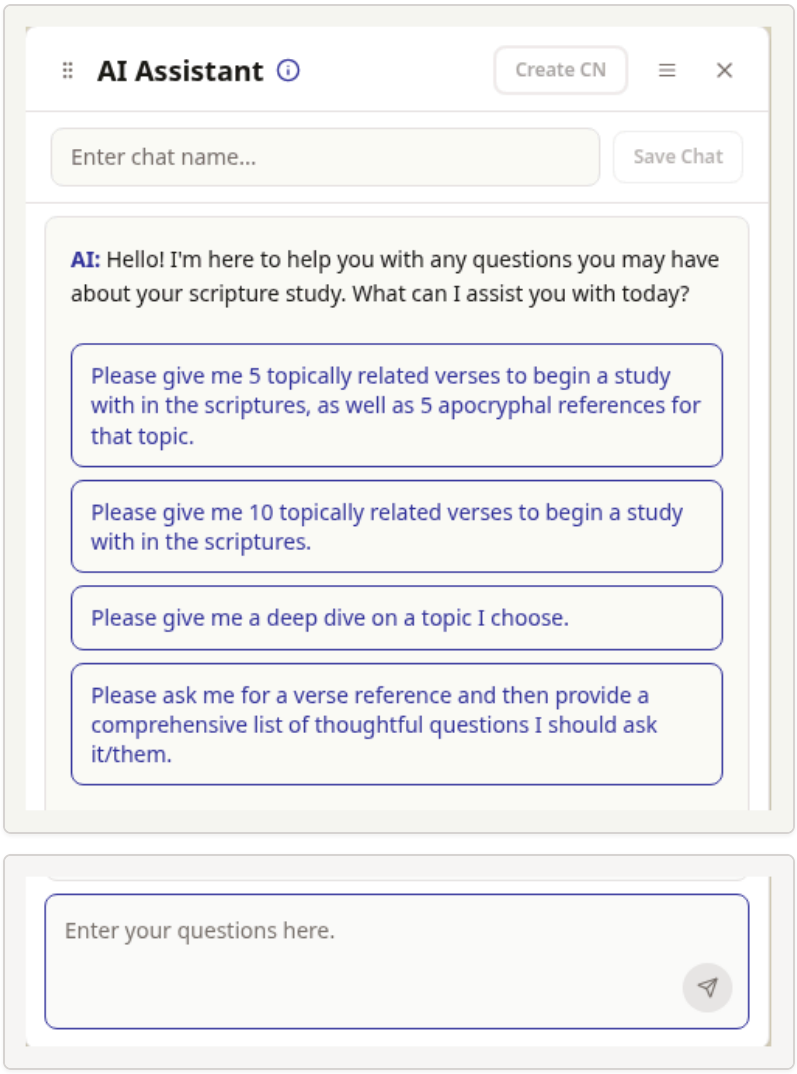

Figure 47. A new AI chat after **+ New Chat**: name the chat, use **Save Chat** and **Create CN**, pick a suggested prompt, or type in **Enter your questions here** at the bottom.

A WORD OF CAUTION

The AI Assistant is helpful, but it can be wrong. Check what it says against the scriptures — this reminder is always one click away in the chat.

10. Sharing

You can share a collection with a link (or list it publicly), copy a link to a chapter, and set up note-sharing partners so you can read each other's verse notes.

Sharing a collection

Sharing a collection starts from its panel menu. Click **Share Collection** to open **Share Settings**.

The notice at the top is worth taking seriously: before sharing, make sure you have included enough content to explain your note to a person new to the concept and how it relates to the verses you are sharing.

- **Master Note and Scriptures** shares your note along with the verses. **Scriptures Only** shares just the verses.
- **Edit Shared Master Note** lets you write a version of the note for the people you share with, leaving your own note exactly as it is.
- **Share Expires** can run until a date you pick, or, with **Never** ticked, until you stop it.
- **Make Collection Public** lists it in the **Public** tab of every user's Collections panel (the note on the setting says it adds this note to the public collection note list for all users to see). Leave it off and only people with the link can open it.
- **Make note read-only so users can't save a copy.** Normally whoever opens the share can **Save to my library** and keep a copy of their own to work in. Tick this to let them read it but not keep a copy.
- **How your name will appear** is how you show up to them as the author.

Anyone with the link can open this collection in Scripture Notes. If you stop sharing, existing saved copies in other libraries remain untouched.

1. Click **Save and copy link** (or **Email**). The link is copied to your clipboard — paste it into a message, an email, or a lesson.
2. Come back to Share Settings any time to change the options; the link stays the same.
3. **Stop sharing** turns the link off. Copies people have already saved stay theirs. You will be asked to confirm.

While a collection is shared, a **Shared** badge sits in its header and the menu entry reads **Edit Sharing**. Your own shares are listed under the **Shared** view of the Collections panel.

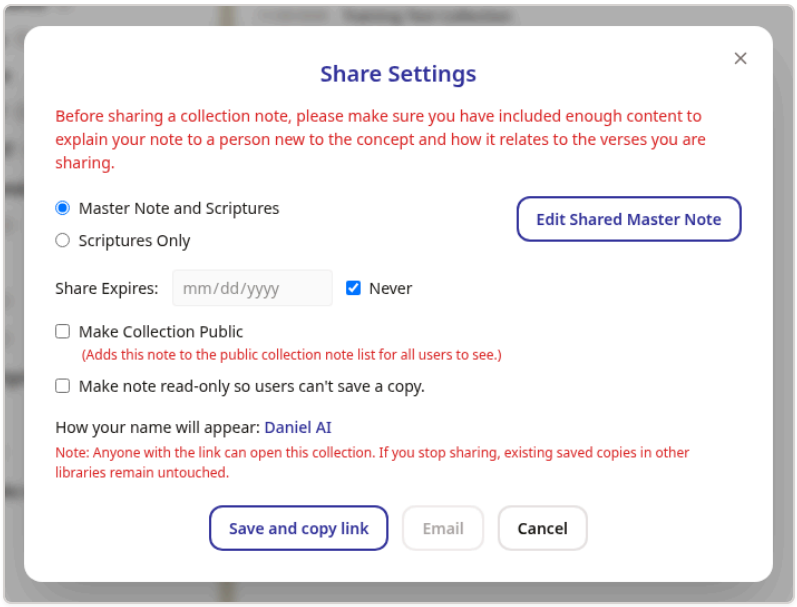

Figure 48. Share Settings: what gets shared, a note just for sharing, how long the share lasts, public or by link, read-only, and **Save and copy link**.

To share a *chapter* rather than a collection, use **Copy Share Link** in that reading panel's menu — it copies a link that opens the chapter in Scripture Notes (see Chapter extras).

Share Notes with Others

This is a different kind of sharing: you invite someone to be a notes partner, and then you can read each other's notes on the same verses. Open **Preferences** and click **Share Notes with Others**. The **Shared Notes — Members** box lets you add someone's email; they will get an email to accept or decline. Type the address and click **Invite**. Current members and pending invites are listed there.

Once someone has accepted, **Shared Notes** appears in a reading panel's menu (and in a collection's menu) and opens a panel with the notes your sharing partners have written on those verses.

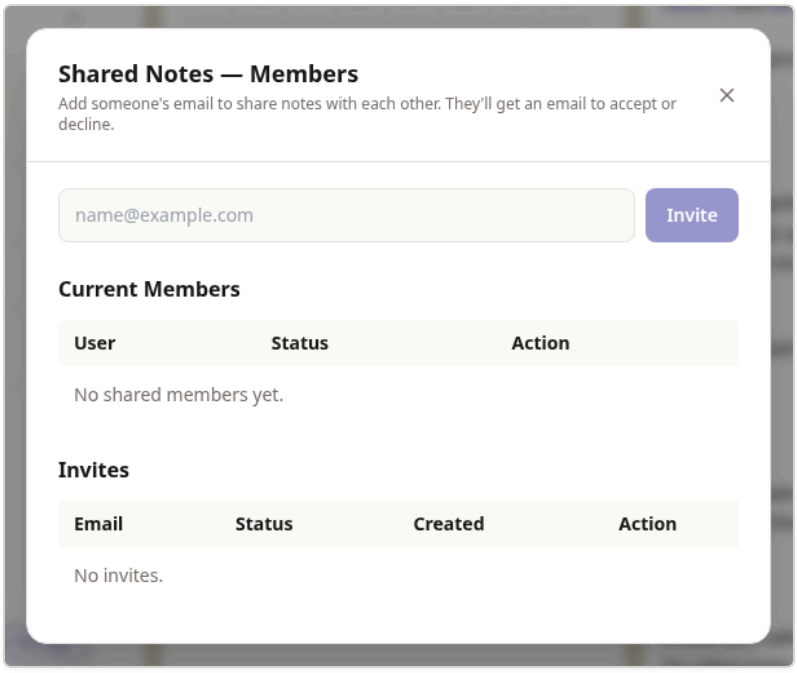

Figure 49. Share Notes with Others: invite someone by email, then see Current Members and Invites.

Import Gospel Library Notes

In User Preferences, **Import Gospel Library Notes** imports notes you have exported from Gospel Library. The panel explains how: open the Gospel Library app or website, go to **Notes**, select **Export** and choose **CSV**, then save the file and upload it (drop the CSV on the panel, or click to browse). This import needs to be done on a computer. For the full walkthrough, see How to import Gospel Library notes to Scripture Notes.

11. Study workflows

The tools in the earlier sections are most useful when they serve a way of studying. Here are a few ways to get started. They are starting points, not rules.

Trace a topic's aspects in many places

Truths about a topic are rarely gathered in one place — they are spread across related verses. A topical guide entry or a first search is a starting point, not the whole picture. One useful path:

1. Start with a topic in **Study Helps**, or with a search, and read the verses (you can tick **Studied** on a topical guide entry as you go).
2. Write on the verses as you read — a verse note, a question, a word you want to look up.
3. Click **Create CN** and use the **master note** for themes that only show up when the verses sit together.
4. Notice other words and aspects that jump out. Jot them in the master note, then search those too — in Study Helps and in Search — and add what belongs to the same collection. That is how you widen the study instead of stopping at the first list.

A worked example with covenants is in How to Study a Topic – Covenants, and the same idea is mapped as levels of topical study in The 3+ Levels of Topical Guide Study.

Expand and reduce a search

A word that stands out while you read can be a starting point. Search to gather more, then narrow the set until it is small enough to study (the operators are in Search tips).

- **Expand** with a wildcard so you do not miss related forms: **eye*** also finds *eyes* and *eyed*. The stem you choose matters too: **strive*** finds strive and strives, while **striv*** also finds striving.
- **Reduce** with minus and AND until the list is workable — for example **eye* -eye -eyes**, or **eye* and faith**. Parentheses and OR help you group related words.

The official syntax is in the Search Cheat Sheet. For a walkthrough of expanding and reducing a search from a word that stood out, see Using Search in Scripture Notes – God opens the Eyes.

A word study, with S and first use

When a word in a verse snags your attention, look it up before you race on. Double-click the word, then:

- **1828** for what the English word meant in that era.
- **S** for the Hebrew or Greek word behind a Bible verse, and every other verse that uses the same word — a natural way to see where the idea is first mentioned and how it is used later.
- **L** for a Bible lexicon, or T and E in Advanced navigation for thesaurus and etymology.

Then search the word (and its wildcard forms) across your library, and gather the verses that belong together into a collection, or jot what you find in verse notes.

Write questions, and give a verse more room when you need it

Asking questions as you read helps you notice things you have never seen before. Write the question down so you can refine it. Three convenient places:

- The **verse note** beside the verse.
- A **collection on a single verse**, when you need more room than the verse note gives you — double-click the drag handle and choose **Create collection note**.
- A **collection on a topic**, for questions that span many verses.

These three places are walked through in 3 Ways to Ask Questions in Scripture Notes.

Mark loosely

You don't need a complete marking system to start. Some people use one color for "if" statements and another for the "then" that follows, bold what feels personally important, and underline principles. Begin simply and let your system grow — being too tied to rules can slow you down. Marking is a way to make meaning visible, not an end in itself. See Marking up text, and An Approach to Marking Your Scriptures: Systematic vs. Freeform.

Build a topical collection from search results

1. Run a search for the theme — a word, a wildcard, or a Boolean combination (see Search tips).
2. Skim the results. Use **minus** to drop verses that do not belong, and the up and down arrows to read a verse in context.
3. Click **Create CN** to turn the set into a collection. Give it a title and tags, and write in the master note as you go.
4. Add neighbouring verses with the up and down arrows, or bring in another aspect with a new search and drag those verses in. Open related chapters side by side when sequence would hide the pattern.

12. Help and troubleshooting

Tutorials and Help / Training

Click **Help / Training** on the left navigation bar. The **Help & Training** panel opens on the right — see Figure 13. Click the TV icon on a training video to watch it in the media player.

- **Training Mode** is the switch for the interactive tutorials: turn it off here and none of them will start. To silence just one, tick **Done — don't show again** on its last step (or in this list).
- **Interactive Tutorials** lists every tutorial with its status. **Start again** runs one any time; **Reset** clears its progress. The **Done** box checks it off so it will not start again.

Storage, sync, and working offline

Your library, notes, and collections can be kept on this device so the app is fast and works without a connection. See Storage and working offline in section 3.

- **Keep my library on this device** is on by default. Everything stays on the device and syncs automatically whenever you are online.
- **Sync now** uploads any changes made offline and pulls everything down again. If you see a line such as "changes waiting to sync," click **Sync now** when you have a connection.
- Each volume has a row showing whether it is on this device and how much space it takes. Add or remove volumes in **Manage** — they download or come off the device on their own. Sizes include your notes and markup once a volume is on the device.
- **Done** takes you back to the library.

Turning **Keep my library on this device** off makes the app read from the server instead, so you need a connection to study.

If something is not working

- **I can’t find a collection I made.** Open **Collections**, stay on **My Collections**, and search by title or filter by tag or category. Check the sort order. If you created it from a public share, look under the copy in My Collections after you used **Save to my library**.
- **A share link does not open the collection I expect.** Confirm the collection still shows a **Shared** badge and that you have not clicked **Stop sharing**. The link stays the same if you only change Share Settings.
- **My notes are missing on this device.** Sign in to the same account, open Storage, and click **Sync now**. Confirm **Keep my library on this device** is on and that the volume you need is listed as on this device.
- **A tutorial will not start, or keeps starting.** Use **Start again** to run it, or tick **Done — don’t show again** (or turn **Training Mode** off) if you do not want it to appear automatically.
- **Find is not Search.** Use **Search** to look across your library or notes. Use **Find** (in a panel’s menu) to locate a word inside the panel you already have open.

Glossary

- **Collection** (or **collection note**, **CN**) — a set of verses gathered from anywhere in your library, plus a master note of your own. **Create CN** makes one from a list of verses (search results, a topical guide entry, or an AI chat).
- **Master note** — the write-up at the top of a collection, for the whole set of verses. (A **verse note** belongs to one verse and travels with it.)
- **Markup** — bold, italic, underline, colors, and highlights you apply to words in a verse. **Custom Markup** (CM) is markup that exists only inside one collection.
- **Left navigation bar** — the narrow icon bar on the left of the window. Hover or click it to see labels. It holds Dashboard, Library, Search, Collections, Tags, AI Assistant, the panel-scroll arrows, Close all, Preferences, Help / Training, and Sign Out.
- **Panel** — one of the side-by-side views (Dashboard, Library, a chapter, Search, a collection, and so on). Each has its own header and, usually, a panel menu.
- **Volume** — a book or set of books you can add to your library (for example the Old Testament or a commentary). Manage volumes in **Select Volumes**.
- **Library** — the volumes you have chosen to keep, and the books and chapters inside them.
- **Tag** — a label you put on a collection or a verse so you can find it again in the Tags panel or with Filter by Tag.
- **Category** — a broader group for collections (set from the folder icon), used with Filter by Category.
- **Favorites** — verses you star in a collection, gathered at the top so you can put them in any order.
- **Search** vs **Find** — Search looks across your library or notes. Find locates a word inside the panel you already have open.
- **Training Mode** — the switch that lets the interactive tutorials start automatically. Turn it off in Help & Training, or tick **Done — don’t show again** on a single tutorial.
- **Share Settings** — the options for sharing a collection: what is included, how long the share lasts, public or by link, and whether others can save a copy.
- **Shared Notes** — notes from people you have invited under Share Notes with Others, shown beside the verses they wrote on.